

SCOTHERN PARISH COUNCIL MEETING

To All Parish Councillors

You are hereby summoned to attend the monthly meeting of Scothern Parish Council on Wednesday 6th June 2018 commencing at 19:30 in The Methodist Church, Main Street, Scothern.

The first 15 minutes are open to the public where questions can be asked or statements made. All attendance is also required during this time.

Signed:

Clerk to the Council

30th May 2018

1.	Housekeeping	
2.	External Reports a) Police report b) District Councillor Report c) County Councillor Report	
3.	Public Session	
4.	Apologies for Absence:	
5.	Declarations of Interest (Pecuniary or Non-Pecuniary):	
7.	Minutes of previous meetings a) Minutes of the meeting held on 2 nd May 2018 – to receive, approve and sign as minutes.	All
8.	Update Reports: a) Future use of BT phone box – To receive an update b) To receive an update regarding the 2 nd village defibrillator c) To receive update on Lincolnshire County Council speed watch initiative d) To discuss and take any necessary action regarding the New Homes Bonus and Community Infrastructure Levy. e) To discuss and take any necessary action regarding the Best Kept Village competition.	Clerk Clerk Clerk JF JF
9.	Council Functions: a) Council Vacancies - To receive applications for co-option to the Council. b) Playpark – to discuss and take any necessary action regarding the regular safety checks c) To discuss provision of bus shelter on Dunholme Road d) To discuss and take any necessary action regarding the meeting with Scothern Recreation Centre. e) To discuss and take any necessary action regarding the Best Kept Village competition. f) To discuss and take any necessary action regarding the best kept garden competition. g) To discuss and take any necessary action regarding the publication of the Clarion on the Parish Council website.	All LM/ Clerk CJN CJN JF LM CJN
11.	Administration: a) To adopt a document retention policy with regards to GDPR. b) To adopt a Subject Access Request Procedure policy with regards to GDPR. c) To note acceptance of Councillor Compliance Questionnaires.	All All All
10.	Financial matters a) Current financial statement b) 2017/18 Audit i) To approve and sign the 2017/18 Annual Governance Statement for submission to the external auditor. ii) To approve and sign the 2017/18 Annual Accounting Statement for submission to the external auditor. c) To discuss and take any necessary action regarding the purchase of village planter sponsorship signs. d) Invoices for payment to be agreed (all excluding VAT where appropriate) - Clerks salary and expenses - £443.14 (salary) £7.00 (Telephone and broadband)	Clerk CJN All

	<p>£25 (office), £35 (ICO registration reimbursement) = £440.14</p> <ul style="list-style-type: none"> - Multidata – Broadband charges - £38.92 - Mrs P Sargeant – Bus shelter cleaning - £41.19 - Scothern Parish Council – Play area funds transfer - £1500 - Wildflower Shop – Grange Park bulbs - £194.12 - Hubbards Seeds – Grange Park Heritage Orchard - £100 	
11.	<p>Highways and Maintenance</p> <ul style="list-style-type: none"> a) Update report b) To receive and decide upon quotes for the replacement and maintenance of timber posts and railings around the village. 	JF Clerk
12.	<p>Planning matters –</p> <ul style="list-style-type: none"> a) 137555 – Land adj. to Scothern Nurseries - Planning application for the erection of 1no. dwelling with detached garage with office over, in connection with the nurseries business – Granted b) 137626 – North Field Farm, Langworth – Planning application to erect agricultural storage and staff amenity building – Undergoing public consultation c) 133742 – Land at Dunholme Road – Planning application to vary condition 1 of planning application 136923 granted 22nd February 2018 re: approved drawings – discuss and submit comment to WLDC d) To discuss proposed road names for the development on Dunholme Road. 	Clerk/ All
13.	<p>Consultations</p> <ul style="list-style-type: none"> - Waste Strategy Consultation – Response due 2nd July 2018 	All
14.	<p>Fieldpaths</p> <ul style="list-style-type: none"> - To receive an update regarding maintenance of the village fieldpaths. 	BP
15.	<p>Reports</p> <ul style="list-style-type: none"> a) Grange Park – to receive report b) Scothern Recreation Centre – receive update report c) Spirit of Scothern – village hall revitalisation project – receive update report 	MT LM LM
16.	<p>Compliance – none</p>	Clerk
17.	<p>Correspondence – for information only</p> <ul style="list-style-type: none"> - LCC – Confirmation re process for bus shelter installation agreement - LCC De fib department – Email re progress on installation of defibrillator machine - BT – Update re progress on removing phone from telephone box - WLDC – Update re Parish Lighting Policy - LCC – Info re reporting highways faults - CPRE – Best Kept Village poster - LALC – National Rural Crime Survey - LALC – Public Realm Survey 2018 	Clerk
18.	<p>Next meetings – Monthly Meeting 4th July 2018 at 7:30 pm at the Methodist Church, Main Street, Scothern.</p>	