

# SCOTHERN PARISH COUNCIL MEETING

## To All Parish Councillors

You are hereby summoned to attend the monthly meeting of Scothern Parish Council on Wednesday 3<sup>rd</sup> October 2018 commencing at 19:30 in The Methodist Church, Main Street, Scothern.

The first 15 minutes are open to the public where questions can be asked or statements made. All attendance is also required during this time.

Signed:

Clerk to the Council

26<sup>th</sup> September 2018

1.	Housekeeping	
2.	External Reports a) Police report b) District Councillor Report c) County Councillor Report	
3.	Public Session	
4.	Apologies for Absence:	
5.	Declarations of Interest (Pecuniary or Non-Pecuniary):	
7.	Minutes of previous meetings a) Minutes of the meeting held on 5 <sup>th</sup> September 2018 – to receive, approve and sign as minutes.	All
8.	Update Reports: a) Future use of BT phone box – To receive an update regarding information boards. b) To receive an update regarding the 2 <sup>nd</sup> village defibrillator c) To discuss and take any necessary action regarding the Best Kept Village competition. d) To receive an update on the request from Scothern Recreation Centre in relation to grant application. e) To receive an update regarding the Councillors Networking Day.	LM JF Clerk  CJN/J F/MT CJN/L M
9.	Council Functions: a) Council Vacancies - To receive applications for co-option to the Council. b) Playpark – to discuss and take any necessary action regarding maintenance required to the playpark, including to discuss quotes to purchase a liability statement sign for the play area gate. c) To discuss and take any necessary action regarding the purchase of related equipment for the Speed Initiative. d) To discuss provision of bus shelter on Dunholme Road and to sign the agreement with LCC. e) To discuss and take any necessary action regarding the annual Christmas event. f) To discuss and submit any comments to WLDC regarding the Sudbrooke Neighbourhood Plan Consultation.	All LM/ Clerk All  JLF  MT/BP  All
10.	Financial matters a) Current financial statement b) To note completion of the 2017/18 Annual Audit c) To discuss and take any necessary action regarding the draft budget and precept demand for 2019/20. d) Invoices for payment to be agreed (all excluding VAT where appropriate) - Mrs L Richardson – Clerks Salary and Expenses - £456.90 - Glendale – Grass Cutting and Village Maintenance - £790.96 - Multidata – Broadband Charges - £38.92 - Scothern Methodist Church – Room Hire - £60 - PKF Littlejohn LLP – External Audit Fee - £200.00	Clerk Clerk All  All
11.	Highways and Maintenance a) Update report b) To discuss and take any necessary action regarding maintenance and repairs required to the Grange Park gate.	JF

12.	<p>Planning matters –</p> <p>a) 136316 – Land adj. to South Dene - proposal to discharge conditions in relation to application number 131757 granted on 15 May 2015 – Undergoing public consultation.</p> <p>b) PL/0080/18 – Commercial Site, A46 junction with Lincoln Road – Development of the construction of a northern and southern access into the commercial site at junction A46/Lincoln Road, Dunholme – Undergoing public consultation.</p> <p>c) 138272 – St Lukes Private Nursing Home – Planning application for removal of existing conservatory and extension to provide 3no. bedrooms – Discuss and submit comments to WLDC</p>	Clerk/ All
14.	<p>Fieldpaths</p> <ul style="list-style-type: none"> <li>- To receive an update regarding maintenance of the village fieldpaths.</li> <li>- To take any necessary action regarding fieldpaths 149 and 153.</li> </ul>	BP Clerk
15.	<p>Reports</p> <p>a) Grange Park – to receive report</p> <p>b) Scothern Recreation Centre – receive update report</p> <p>c) Spirit of Scothern – village hall revitalisation project – receive update report</p>	MT LM LM
16.	Compliance – none	Clerk
17.	<p>Correspondence – for information only</p> <ul style="list-style-type: none"> <li>- WLDC – State of the District Report</li> <li>- LALC – Reminder regarding AGM and Annual Report</li> <li>- PKF Littlejohn LLP – Annual External Audit Report</li> <li>- Sudbrooke Parish Council – Notice of Sudbrooke Road road closure</li> <li>- LALC – Clerk pay scales</li> <li>- WLDC – Reminder regarding Public Realm Survey 2018.</li> <li>- Playdays – Update regarding play park maintenance</li> <li>- LALC – LALC news edition 166</li> <li>- Emails of residents regarding Dunholme Road development parking</li> </ul>	Clerk
19.	<p>Next meetings</p> <ul style="list-style-type: none"> <li>- Monthly Meeting 7<sup>th</sup> November 2018 at 7:30pm at the Methodist Church, Main Street, Scothern.</li> <li>- Budget and Precept Meeting – 21<sup>st</sup> November 2018 at 7:30pm at the Methodist Church, Main Street, Scothern.</li> </ul>	