

# SCOTHERN PARISH COUNCIL MEETING

## To All Parish Councillors

You are hereby summoned to attend the Annual Council meeting of Scothern Parish Council on Wednesday 2<sup>nd</sup> May 2018 commencing at 19:30 in The Methodist Church, Main Street, Scothern.

The first 15 minutes are open to the public where questions can be asked or statements made. All attendance is also required during this time.

Signed: L Richardson

Clerk to the Council

25<sup>th</sup> April 2018

1.	Housekeeping	
2.	Election of chairman/Vice chairman a) To elect a chairman and sign the declaration of acceptance of office b) To elect a vice chairman and sign the declaration of acceptance of office	CJN
3.	External Reports a) Police report b) District Councillor Report c) County Councillor Report	
4.	Public Session	
5.	Apologies for Absence:	
6.	Declarations of Interest (Pecuniary or Non-Pecuniary):	
7.	Minutes of previous meetings a) Minutes of the Annual Parish Meeting held on 4 <sup>th</sup> April 2018 – to receive, approve and sign as minutes. b) Minutes of the meeting held on 4 <sup>th</sup> April 2018 – to receive, approve and sign as minutes.	All
8.	Update Reports: a) Future use of BT phone box – To receive an update b) To receive an update regarding the 2 <sup>nd</sup> village defibrillator c) To receive update on Lincolnshire County Council speed watch initiative d) To discuss and take any necessary action regarding the New Homes Bonus and Community Infrastructure Levy. e) To receive an update regarding new GDPR legislation.	Clerk Clerk Clerk Clerk Clerk
9.	Council Functions: a) Council Vacancies - To receive applications for co-option to the Council. b) Playpark – to discuss and take any necessary action regarding the annual playpark inspection, risk assessment and regular safety checks c) To discuss provision of bus shelter on Dunholme Road d) To discuss and take any necessary action regarding a meeting with Scothern Recreation Centre. e) To discuss and take any necessary action regarding the Best Kept Village competition. f) To discuss and take any necessary action regarding the cost of provision of a green waste bin/s by WLDC.	All LM/ Clerk CJN CJN JF CJN
10.	Financial matters a) Current financial statement b) To discuss and agree to register with ICO, including an annual registration fee of £35. c) Invoices for payment to be agreed (all excluding VAT where appropriate) - Clerks salary and expenses - £408.14 (salary) £7.00 (Telephone and broadband) £25 (office) = £440.14 - Multidata – Broadband charges - £38.92 - Mrs C Myers – Cover Clerk - £41.19 - R. Guest – Play Area Risk Assessment - £130 - CPRE – Best Kept Village Competition Fee - £18 - Jacob Fotheringham – Bus shelter maintenance - £125 - Community Lincs – Annual Insurance – 364.95 - Glendale – Grand Park and Orchard Maintenance - £361	Clerk CJN All
11.	Highways and Maintenance a) Update report	JF

	b) To receive and decide upon quotes for the replacement and maintenance of timber posts and railings around the village.	
12.	<p>Planning matters –</p> <p>a) 136882 - Dorket House Langworth Road Lincoln LN2 2UP - Planning application to excavate a conservation lake, form banking and tree planting – Granted</p> <p>b) 137555 – Land adj. to Scothern Nurseries - Planning application for the erection of 1no. dwelling with detached garage with office over, in connection with the nurseries business – to discuss and submit any comments to WLDC</p> <p>c) 137626 – North Field Farm, Langworth – Planning application to erect agricultural storage and staff amenity building – to discuss and submit any comments to WLDC.</p>	Clerk/ All
13.	<p>Consultations</p> <p>- Waste Strategy Consultation – Response due 2<sup>nd</sup> July 2018</p> <p>- Notifying Neighbourhood Plan Committees of planning application – Response due 1<sup>st</sup> June 2018</p>	All
14.	<p>Fieldpaths</p> <p>- To receive an update regarding maintenance of the village fieldpaths.</p>	BP
15.	<p>Reports</p> <p>a) Grange Park – to receive report</p> <p>b) Scothern Recreation Centre – receive update report</p> <p>c) Spirit of Scothern – village hall revitalisation project – receive update report</p>	MT LM LM
16.	Compliance – none	Clerk
17.	<p>Correspondence – for information only</p> <p>- LCC – Notice of road closures in the village – Main Street, Heath Road, Craypool Lane</p> <p>- JF Littlejohn – 2017/18 Annual Audit Papers – Submission deadline 11<sup>th</sup> June 2018.</p> <p>- Scothern Recreation Centre – Request to increase grass cutting during 2019/20</p> <p>- Scothern PCC – Request to continue graveyard grass cutting during 2019/20</p>	Clerk
18.	Next meetings – Monthly Meeting 6 <sup>TH</sup> June 2018 at <b>7:30 pm</b> at the Methodist Church, Main Street, Scothern.	