

# SCOTHERN PARISH COUNCIL MEETING

## To All Parish Councillors

You are hereby summoned to attend the monthly meeting of Scothern Parish Council on Wednesday 6<sup>th</sup> February 2019 commencing at 19:30 in The Methodist Church, Main Street, Scothern.

The first 15 minutes are open to the public where questions can be asked or statements made. All attendance is also required during this time.

Signed: *L. Richardson*

Clerk to the Council

1<sup>st</sup> February 2019

1.	Housekeeping	
2.	External Reports a) Police report b) District Councillor Report c) County Councillor Report	
3.	Public Session	
4.	Apologies for Absence:	
5.	Declarations of Interest (Pecuniary or Non-Pecuniary):	
7.	Minutes of previous meetings a) Notes of the meeting held on 2 <sup>nd</sup> January 2019 – to receive, approve and sign as minutes.	All
8.	Update Reports: a) Future use of BT phone box – To receive an update regarding information boards. b) To receive an update regarding the 2 <sup>nd</sup> village defibrillator and take any necessary action, including decision regarding quotations for electricity supply. c) To receive an update regarding the erection of a bus shelter on Dunholme Road d) To receive results and comment sheets for the 2018 Best Kept Village Competition.	LM/MT JF All JLF Clerk
9.	Council Functions: a) Council Vacancies - To receive applications for co-option to the Council. b) Playpark - To discuss and take any necessary action regarding maintenance required to the playpark. - To discuss and take any necessary action regarding quotes for a replacement rocker. c) To discuss and take any necessary action regarding - the purchase of related equipment for the Speed Initiative - to confirm training date and location d) To discuss and take any necessary action regarding communication with electors via a possible new website and social media. e) To note receipt of Freedom of Information request regarding the SRC grant application for kitchen equipment. f) To note receipt of a complaint regarding the handling of application number 138563. g) To discuss and take any necessary action regarding the Annual Parish Meeting and 2019 Community Award.	All  LM  Clerk  MT JLF/MT JLF/MT CJN/ Clerk
10.	Financial matters a) Current financial statement b) To discuss and take any necessary action regarding maintenance required / replacement of the Parish Council laptop. c) Invoices for payment to be agreed (all excluding VAT where appropriate) - Mrs L Richardson – Clerks Salary including use of home as office and telephone/broadband costs - £448.52 - Multidata – January Broadband Charges - £38.92 - Glendale – Grass Cutting, Grange Park (Orchard) and Hedge line Sudbrooke Road - £525.02 - Playmaintain – Play area Inspection - £110	
11.	Highways and Maintenance a) Update report	JLF

	b) To discuss and take any necessary action regarding the provision of grit bins for the village.	JLF
12.	<p>Planning matters –</p> <p>a) 137918 – Land adj. to South Dene – Planning application to vary condition 6 of planning permission 131757 granted 15 May 2015 re: approved drawings – To receive an update on any CIL payments due.</p> <p>b) 138563 – Land off Dunholme Road – Outline planning application to erect 6no. dwellings with all matters reserved – resubmission of application 136737 – Refused</p> <p>c) 138808 – Land adj to Sothern Nurseries - Application for non-material amendment to planning permission 137555 granted 25 May 2018 to move the dwelling further back into the plot, realignment of the proposed access and modification to the window design – Undergoing public consultation</p> <p>d) 138494 – Land at rear of 26 Craypool Lane - Planning application for erection of detached dwelling and integrated garage – Discuss and submit comments to WLDC</p>	Clerk/ All
14.	<p>Consultations</p> <p>a) To discuss and submit any comments to LCC regarding the Transport Strategy engagement document</p>	
15.	<p>Fieldpaths</p> <p>a) To receive an update regarding maintenance of the village fieldpaths.</p> <p>b) To discuss and take any necessary action regarding maintenance to Fieldpaths 149 and 153.</p>	BP All
16.	<p>Reports</p> <p>a) Grange Park – to receive report</p> <p>b) Sothern Recreation Centre and Spirit of Sothern – receive update report</p>	MT LM
17.	Compliance – none	Clerk
18.	<p>Correspondence – for information only</p> <p>- SRC – 2<sup>nd</sup> Freedom of Information request</p> <p>- LCC – Poster on transport strategy engagement</p> <p>- WLDC – Election forms</p>	Clerk
19.	<p>Next meetings</p> <p>– Monthly Meeting Wednesday 6<sup>th</sup> March 2019 at 7:30pm at the Methodist Church, Main Street, Sothern.</p>	
20.	<p>a) To resolve to close the meeting to Press and Public to discuss staff matters.</p> <p>b) To discuss and take any necessary action regarding the Clerks appraisal.</p>	All JLF/MT