

SCOTHERN PARISH COUNCIL MEETING

A meeting of Scothern Parish Council will be held remotely on Wednesday 2nd December 2020 at 7.30pm.

Following the introduction of new legislation Councils are now able to hold meetings remotely. The Parish Council will therefore be using Zoom online video conferencing to hold remote meetings, until further notice.

If you wish to attend this remote meeting you will need to:

Email the Parish Clerk via scothernpc@yahoo.co.uk no later than noon on Monday 30th November 2020, to request access details. You will then be sent an email with a link to enable you to access this meeting.

You may need to register with Zoom and download the relevant software/app onto your computer, 'phone or iPad, in advance of the meeting. To do this go to <https://zoom.us> - press the 'signup its free button' and follow the onscreen guidance to register.

Approximately 10 minutes before the meeting is due to start, you should click the link detailed in the email sent to you from the Council. You may then be prompted to enter the User ID and password which will also be emailed to you.

Signed: L. Richardson
Clerk to the Council
26th November 2020

Agenda

- 1) Housekeeping (All)
- 2) External Reports (All)
 - a) Police Update, where applicable
 - b) District Councillor Report
 - c) County Councillor Report
- 3) Public Session (All)
- 4) Apologies for Absence: (All)
- 5) Declarations of Interest (Pecuniary or Non-Pecuniary): (All)
- 6) Minutes of previous meetings
 - Notes of the Council Meeting held on 4th November 2020 – to receive, approve and sign as minutes (All)
- 7) Update Reports:
 - a) To receive an update regarding the Community Speed Initiative (DC)
 - b) To receive, discuss and decide quotations for the purchase of a speed indicator sign. (DC)
 - c) To receive an update regarding the annual Christmas event (BR)
- 8) Council Functions:
 - a) Playpark – To receive and decide upon quotes for maintenance work required to the play area as stated in the annual play area inspection report (JLF)
 - b) To review the Councils Standing Orders and Financial Regulation Policies.
- 9) Financial matters
 - a) Current financial statement (All)
 - b) To resolve to renew the Councils Microsoft Office 365 subscription (All)
 - c) To review the annual audit process for 2019-20 (All)
 - d) Invoices for payment to be agreed (All)

Supplier	Details	Gross	VAT	Net
Multidata (October)	Broadband	38.92	0.00	38.92
Mrs L Richardson (October)	Clerks Salary, broadband/ Use of house as office	475.43	0.00	475.43
Mrs L Richardson	Postage Costs	9.82	0.00	9.82
TDP Limited	Grange Park Benches	1533.02	255.50	1277.52
B.R. Patchett	PAT Testing costs	10.00	0.00	10.00
Mrs P Sargeant	Bus Shelter Cleaning	250.00	0.00	250.00
Rudies Roots	Winter planters	548.40	91.40	457.00
Mrs C Myers	Clerks Cover costs	46.12	0.00	46.12
- 10) Highways and Maintenance
 - a) Update report (JLF)
 - b) To receive a request to continue the grass cutting at St Germain's church for 2021-22 (All)

- c) To receive a request to continue the grass cutting at the Village Hall for 2021-22 (All)
 - d) To note Maintenance contract tenders have been sent out for quotations – deadline 15th December 2020
 - e) To receive an update regarding the “widenmypath” initiative (JLF)
- 11) Planning matters: -
- a) 141579 – Hall Farm, West Drive, Sudbrooke – Planning application for erection of agricultural storage building – Granted
- 12) Field paths
- To discuss any maintenance due to the village field paths (BP/GW)
- 13) Reports – to receive update reports:
- a) Grange Park (CJN)
 - b) Scothern Recreation Centre and Spirit of Scothern – receive update report (JLF)
- 14) Correspondence – for information only
- Scothern Parish Magazine – request for comments of future of the magazine
 - Lincolnshire County Council – Update regarding reduced bus service
 - LALC – Various newsletters and updates
 - WLDC – Notification to request up to date Electoral Register
 - PKF Littlejohn LLP – Notification of finalised external audit for 2019-20
- 15) Next meeting
- Wednesday 6th January 2021, 7.30pm, to be held remotely via zoom