

SCOTHERN PARISH COUNCIL MEETING

To All Parish Councillors

You are hereby summoned to attend the Monthly Council Meeting of Scothern Parish Council on Wednesday 6th November 2019 commencing at 19:30 in The Methodist Church, Main Street, Scothern.

The first 15 minutes are open to the public where questions can be asked or statements made. All attendance is also required during this time.

Signed: L. Richardson

Clerk to the Council

30th October 2019

1.	Housekeeping	
2.	External Reports a) Police report b) District Councillor Report c) County Councillor Report	
3.	Public Session	
4.	Apologies for Absence:	
5.	Declarations of Interest (Pecuniary or Non-Pecuniary):	
6.	Minutes of previous meetings a) Notes of the Council Meeting held on 2 nd October 2019 – to receive, approve and sign as minutes.	All
7.	Update Reports: a) Future use of BT phone box – To receive an update regarding the production of information boards. b) To receive an update regarding the 2 nd village defibrillator and take any necessary action. c) To receive an update regarding the erection of a bus shelter on Dunholme Road. d) To receive an update regarding the Community Speed Initiative, including deciding upon a storage unit to keep the equipment in. e) To discuss and take any necessary action regarding bus services in the village. f) To discuss and take any necessary action regarding the review of Council policies and procedures including risk assessment. g) To approve and adopt Health and Safety Policy.	CJN JLF JLF DC CJN All All
8.	Council Functions: a) Playpark – To discuss and take any necessary action regarding email from Scothern Recreation Centre reference the surplus play area funds held. b) To discuss and take any necessary action regarding the boundary of Grange Park and properties to the East. c) To discuss and take any necessary action regarding the Parish Council website. d) To discuss and take necessary action in relation to the annual Christmas Event. e) To note confirmation from Sudbrooke Parish Council regarding contribution towards maintenance of grass verges/hedge between Scothern and Sudbrooke. f) To discuss and take any necessary action regarding a request from the Parochial Church Council for land in the village for overflow cemetery.	CJN CJN Clerk BP Clerk Clerk
9.	Financial matters a) Current financial statement b) To receive the budget and precept setting pack from WLDC. c) To discuss and take any necessary action regarding the 2020/21 budget and precept setting. d) To complete and sign the 2020/21 draft precept demand form and submit to WLDC. e) To receive and decide upon a grant request form from Scothern Recreation Centre. f) To agree increased costs for cleaning the additional bus shelter. g) Invoices for payment to be agreed (all excluding VAT where appropriate):- - Multidata – Broadband charges - £38.92 - Mrs L Richardson – Clerks Salary including use of home as office and telephone /broadband costs - £461.00 - Welton Parish Council – Play area inspections - £20 - Derek Canton – Mileage and speed gun batteries – - Royal British Legion – Remembrance Wreath - £19	All All All All All All
10.	Highways and Maintenance a) Update report b) To receive an update regarding meeting with LCC in relation to flooding matters on Sudbrooke Road c) To receive an email from a resident regarding Heath Road and take any necessary action. d) To discuss and take any necessary action regarding the 2020/21 village maintenance and grass cutting contracts.	JLF JLF All All

11.	Planning matters :- a) To discuss and take any necessary action regarding Community Infrastructure Levy payment in respect of housing development off Langworth Road.	
12.	Fieldpaths a) To discuss any maintenance due to the village fieldpaths	BP
13.	Reports a) Grange Park – receive update report b) Scothern Recreation Centre and Spirit of Scothern – receive update report	CJN JLRF
14.	Compliance – none	Clerk
15.	Correspondence – for information only - LALC – Weekly newsletter - WLDC – Pocket parks programme funding information - Sudbrooke Parish Council – Re Sudbrooke Road - Active Seniors Programme – Cancelled session - Scothern Recreation Centre – Email of thanks	Clerk
16.	Next meetings – Monthly Meeting Wednesday 11 th December 2019 at 7.30pm at the Methodist Church, Main Street, Scothern	