

SCOTHERN PARISH COUNCIL

A meeting of Scothern Parish Council will take place on Wednesday 28 September 2022 at 7.30pm in The Methodist Church, Main Street, Scothern. Members of the public are welcome to attend.

At the start of the meeting there will be a 15-minute public forum where members of the public can raise any point or concerns to the Council. Decisions cannot be made during this time but may become a future agenda item.

1. Housekeeping
2. External Reports
 - a) Police Update (DC)
 - b) District Councillor Report (RW)
 - c) County Councillor Report (SR)
3. Public Session
4. Apologies for Absence
5. Declarations of Interest (Pecuniary or Non-Pecuniary)
6. Notes of the Council Meeting held on 13 July 2022 – to receive, approve and sign as minutes.
7. Update Reports:
 - a) To receive an update regarding the Community Speed Initiative (DC/RC)
 - b) To receive an update on the maintenance and possible relocation of the war memorial (CN)
 - c) To discuss and take any necessary action regarding the best garden competition (JLF/JJ)
 - d) To discuss report from RoSPA play equipment located at Scothern Recreation Centre. Identify and agree actions (JLRF)
 - e) To discuss and take any necessary action regarding the management of the Parish Council IT arrangements
 - Website and Facebook page (CJN/JJ)
 - To ratify decisions taken during the recess in relation to IT and costs involved (CJN/All)
 - Extending time purchased from LALC for website maintenance/updating
 - Transfer to Microsoft "Outlook" for email provision
 - To agree to move data from Parish Council laptop to external hard drive and to "clean" laptop
 - To explore Clerk/Councillor email addresses to achieve consistency/security
8. Council Functions:
 - a) To discuss and take any necessary action regarding the Central Lincolnshire Local Plan Review
 - b) To discuss and take any necessary action regarding the Neighbourhood Plan review (CN/JLF)
 - c) To receive a proposal to adopt the following policies and procedures: Equality and Diversity, Training and Development, Expenses, Risk Register, Sickness Absence.
 - d) To discuss and agree delegates to LALC AGM 12 October 2022
 - e) Christmas – to discuss and formulate arrangements
 - Christmas Tree event
 - Village Live Advent Calendar
 - f) To review, discuss and take any necessary action in relation to CallConnect bus services through village (All)
 - g) To receive, discuss and take any necessary action in relation to Licence Renewal and increase of rental charge to £25 per meeting for use of Methodist Church for Parish Council meetings.
 - h) To discuss and take any necessary action in relation to the Civility and Respect Pledge (JJ)
 - i) To explore and agree provision of mobile telephone for Clerk's use (JLRF/JJ)
 - j) To explore provision of SAGE software for management of staff payroll
 - k) To explore and take necessary action to enrol with the Local Government Pension Scheme (JLRF/JJ)
 - l) External Audit arrangements – to discuss and agree audit arrangements and appointment of external auditor (All)
 - m) To discuss and agree members of HR and Policy Panel (All)
 - n) WLDC – Parish News 26 August 2022: To note budget consultation exercise
9. Financial matters
 - a) Current financial statement (All)
 - b) To note progress of external audit for year ending 31 March 2022.
 - c) To discuss and agree to amend Bank Mandate for change of Clerk
 - d) To discuss and take any necessary action regarding funding for the Neighbourhood Plan Review.
 - To note receipt of grant aid

e) Invoices for payment to be agreed (All)

Payee	Detail	Exc VAT	VAT	Inc Vat
Play Equipment a/c	Transfer VAT repayment from Main a/c	668.00		668.00
Multidata (August)	Wifi Broadband provision at village hall (reimbursed by WLDC)	44.59		44.59
Welton Parish Council	Inspection 29/07/22 – play equipment at village hall	20.00		20.00
Pauline Sargeant	Bus Shelter cleaning x 3 – Quarter 2 July-September	250.00		250.00
Glendale Countryside	Grass cutting/ground works (2 invoices for July 2022)	581.85	116.37	698.22
LALC	10 hours for additional website work	150.00	30.00	180.00
Hammer and Nails	To paint and repair fencing through village	1370.00		1370.00
RoSPA Play Safety	Play equipment annual inspection	101.50	20.30	121.80
Cllr Robert Creaser	Amazon - Ink cartridges for printing speed watch/speed reports	34.90		34.90
Springbok Computers	IT work and computer set up	74.99	15.01	90.00
Multidata (September)	Wifi Broadband provision at village hall (reimbursed by WLDC)	44.59		44.59
Cllr John Fotheringham	Reimbursement shortfall for prizes - Best Garden Competition	65.00		65.00
Jacob Fotheringham	Siting two new village seats	145.00		145.00
Jacob Fotheringham	Repairs and refurbishment of notice board	784.00		784.00
Glendale Countryside	Grass cutting/ground works (4 invoices August 2022)	1732.45	346.50	2078.95

10. Village maintenance:

To discuss and take any necessary action regarding village maintenance (RC)

- a) To discuss and take any necessary action regarding the purchase of new village benches.
- b) To discuss and take any necessary action regarding the purchase of a new notice board for the Dunholme Road bus shelter (RC)
- c) To receive quotations, discuss and take any necessary action regarding maintenance to village benches/5-bar gate on Grange Park.

11. Highways:

- a) Update report (JLRF)
- b) To discuss and take any necessary action regarding an overgrown hedge on Lime Tree Paddock.
- c) To discuss and take any necessary action regarding maintenance required to the cycle path on the east side of Sudbrooke Road.
- d) To discuss and take any necessary action regarding the resurfacing of the footpath on the west side of Sudbrooke Road.
- e) To discuss and take any necessary action regarding the resurfacing of Dunholme Road and Main Street.
- f) To discuss and take any necessary action regarding flooding on Main Street, adjacent to number 23.
- g) To discuss and take any necessary action regarding the potholes on Main Street towards Langworth Road.
- h) To receive an update on the request from a resident for support to get an "Unsuitable for HGV" sign at both ends of Craypool Lane.
- i) To discuss quotations received from Glendale for cutting various hedges to village footpaths and fieldpaths.
- j) To discuss and take necessary action regarding replacement and repositioning 30mph speed signs on Heath Road.
- k) To discuss and take any necessary action regarding flooding issues on Craypool Lane

12. Planning matters:

- a) 142777 – Land adj. The Croft, 22 Dunholme Road – Planning Appeal to convert and extend garage to form 1no. dwelling – Approved by Planning Inspector
- b) 144969 – Pyewipe Farm, Northing Lane – planning application for proposed extensions and alterations consisting of replacement conservatory with single storey lounge extension, new link block and conversion of existing garage, new portico porch, first floor bedroom extensions and detached garage block – Determined, APPROVAL GRANTED
- c) 145096 - Hybrid planning application for proposed 57km pipeline scheme between Elsham and Lincoln, a 1.5km spur at Welton and associated above ground infrastructure at Elsham, together with outline planning application for associated ground infrastructure at Welton with access to be considered and not reserved for subsequent application
- d) 144176 - 22 Sudbrooke Road, Scothern - Planning application for removal of conservatory, rear extension, car port and creation of first floor with ridge lift – to discuss and take any necessary action regarding compliance with planning conditions

13. Field paths
To discuss any maintenance due to the village fieldpaths (BP)
14. Reports – to receive update reports:
 - a) Grange Park (CN)
 - i. To receive an update regarding work to the damaged fence Grange Park - Barbers Farm.
 - ii. To receive an update from the working group
 - b) Scothern Recreation Centre and Spirit of Scothern – receive update report (JLF)
15. Correspondence – for information only
 - a) LALC newsletter - 14 July 2022, 26 July 2022, 10 August 2022, 16 August 2022, 23 August 2022
 - b) LALC News 178
 - c) Correspondence from resident regarding Dunholme Road/Main Street road surface
 - d) Rural Bulletins – 18 July 2022, 3 August 2022, 23 August 2022,
 - e) NALC newsletters – 19 July 2022, 29 July 2022, 10 August 2022, 16 August 2022, 17 August 2022 (2), 19 August 2022, 24 August 2022,
 - f) WLDC Parish News – 26 August 2022
 - g) WLDC – council meeting information
 - h) Public Sector Executive – 19 August 2022
 - i) Correspondence from resident – reinstatement of Church Street following recent works
 - j) Correspondence from resident – grass cutting adjacent new development Dunholme Road
 - k) Lives – Afternoon with LIVES
 - l) WLDC – Celebration of Life
 - m) Neighbourhood Planning Newsletter – 29 July 2022
 - n) Zurich Insurance – insurance documents
 - o) Correspondence from resident – ownership of hedge rear of properties on The Alders
16. Next meeting – Wednesday 12 October 2022 at 7.30pm at The Methodist Church, Main Street, Scothern
17. To resolve to move into “closed” session to discuss staffing matters