

## SCOTHERN PARISH COUNCIL

You are hereby Summoned to attend the **Annual Meeting of Scothern Parish Council** to take place on **Wednesday 10 MAY 2023** commencing **at 7.30pm** in The Methodist Church, Main Street, Scothern. If you are unable to attend, please notify me of your apology as soon as possible.

**Signed:** *Leticia Cooper*, Clerk to the Council      Date: 3<sup>rd</sup> May 2023

### AGENDA

- 1) Election of chairperson and signing of declaration
- 2) Election of vice-chair
- 3) All Elected Councillors to sign Acceptance of Office Declarations and other applicable forms
- 4) To assign and / or confirm Councillor responsibilities
- 5) To confirm permissions to publish contact details on the noticeboard, website and social media
- 6) External Reports
  - a) District Councillor Report [15 minutes]
  - b) County Councillor Report [15 minutes]
- 7) Public Session - [15 minutes]  
Members of the public may ask questions, make short statements, or raise concerns. The Council will not make decisions during the public session but issues raised may become agenda items.
- 8) To receive apologies and consider reasons for absence
- 9) To receive any Declarations of interest in accordance with the Localism Act 2011 and consider any requests for dispensation  
Disclosures may be made at any point in the meeting. A Councillor may leave or be asked to leave if dispensation has not been granted or if it would be deemed prejudicial to proceedings.
- 10) Notes of Council Meetings held 12<sup>th</sup> April 2023 – to receive, approve and sign as minutes.
- 11) Update Reports:
  - a) To receive any updates regarding the Community Speed Initiative - SID (DC/RC)
    - i) To receive downloaded data#
    - ii) To note progress with Sign 3 (Main Street) data downloading
    - iii) To discuss any further action regarding the iGas grant award and consider any actions (CJN)
  - b) To receive an update on the maintenance and relocation of the war memorial (CN)
  - c) To hear updates about transfer to 'gov.uk' email addresses (CN)
  - d) To receive an update on Central Lincolnshire Plan (CJN)
  - e) To hear updates and discuss play equipment repairs/replacements arising from Playdayz report/quotation and discussions with Recreation Centre (CJN)
  - f) To receive report and discuss any Police matters (All)
  - g) To hear updates about the draft Neighbourhood Plan review (CJN)
  - h) To review, discuss and take any necessary action in relation to bus services through village (CJN)
- 12) To discuss Community events and/or arrangements for the Coronation of King Charles III and hear any updates
- 13) Council Functions
  - a) To discuss recent Council Elections (Parish and District) (CJN)
  - b) To hear any updates about arranging a CPR refresher course – ongoing nothing new to report
- 14) To hear an update about the Great British Spring Clean 2023 (JJ)
- 15) To hear updates about the Best Garden Competition 2023 and agree arrangements.(JJ)
- 16) Financial matters
  - a) Current financial statement (All)
  - b) List of payments to be agreed. See Table 1(All)
  - c) Community Grant Applications – Recreation Centre

**Table 1**

Payee	Detail	Exc VAT	VAT	Inc Vat
Mrs L. Cooper	Salary May	524.55	-	-
HMRC	Period 9 payment PAYE Sept 2022 -Jan 2023	30.00	-	-
Gear4Music Ltd	Coronation HRH Charles III – D/Cllr CIF Grant	462.50	92.50	555.00
BannerBuzz	Reimbursement/CJN Coronation HRH Charles III-D/Cllr CIF	58.05	9.80	67.85

Cheapstonline (DK Asc.)	Coronation HRH Charles III – D/Cllr CIF Grant	61.95	1.19	63.14
Little Eskimo Ltd	Coronation HRH Charles III – D/Cllr CIF Grant	137.30	27.50	165.00
Multidata		39.95	7.99	47.94
<b>TRANSFER TO EAR MARKED RESERVES</b>				
Play Equipment Account		1,500		
Grange Park		500.00		
Car Park Sudbrooke Road		2,500.00		
Replacement Computer/IT Fund		100.00		

- 17) Village maintenance:
- a) To discuss and take any necessary action regarding village maintenance (RC)
    - Parish Noticeboard on Main Street
  - b) To hear any updates about the Inspection of Assets
- 18) Highways
- a) Update report (JLRF)
  - b) To hear any updates regarding a request to check off lets and gulleys on Main Street and Dunholme Road, to jet drains adjacent to 23 Main Street following resurfacing works on these streets
  - c) To receive updates from LCC and consider any actions with regard to flooding issues on Craypool Lane
  - d) To receive any updates about the overgrown hedge on Lime Tree Paddock
  - e) To receive any updates on the cycle path (eastern side) and the footpath (western side) on Sudbrook Road
  - f) To receive any updates regarding the extension of the speed limit on Heath Road
  - g) To research ownership of grass verge at end of Elmdene adjacent to St. Luke's (Clerk) – Deferred to next meeting
- 19) Planning matters
- a) 144213 – Land to rear of Weir Farm Paddock Scothern – APPEAL WITHDRAWN  
Outline planning application to erect up to 36no. dwellings- access to be considered and not reserved for subsequent applications  
Appeal Reference: APP/N2535/W22/3306219
  - b) 146177 – 17 St Germain's Way Scothern – GRANTED TIME LIMIT + CONDITIONS 13/03/23  
Planning application for extension to attached garage
  - c) 146342 – 9 Orchard Close Scothern LN2 2XB – GRANTED TIME LIMIT + CONDITIONS 14/04/23  
application for single storey rear extensions including first floor front extension and porch extension.  
No comment sent by Clerk 29<sup>th</sup> March 2023 following email consultation.
  - d) 146418 – Orchard Lodge 14 Dunholme Road Scothern LN2 2UD  
application for removal of existing dwelling and erection of 1no. replacement dwelling  
Clerk forwarded Council's support for application to WLDC Planning Dept following meeting
  - e) 146509 - Land Adjacent to, Stonefield House, 10 Main Street, Scothern, Lincolnshire, LN2 2UF  
application for 1no. detached dwelling with new vehicular access
  - f) 146582 - Land to the rear of, 16, Church Street, Scothern, Lincoln, Lincolnshire, LN2 2UA  
Planning application for 3no. dwellings with new access driveway and associated parking and garaging, and replacement of existing garage to the rear of 16 Church Street
- All planning applications may be viewed on the West Lindsey District Council Planning Portal. See link below:-  
<https://www.west-lindsey.gov.uk/planning-building-control/planning/view-search-planning-applications/search-planning-application-database>
- If a planning decision is reached following issue of the agenda it may be raised during the meeting.
- 20) Field paths update  
To discuss any maintenance due to the village field paths (BP)
- 21) Reports – to receive update reports:
- a) Grange Park Working Group (CJN)
    - i. To receive an update regarding work to the damaged fence Grange Park/Barber's Farm
    - ii. To receive an update from the Working Group
- 22) To receive any updates from meetings of Scothern Recreation Centre and Spirit of Scothern
- 23) Date of next meeting – 14<sup>th</sup> June 2023

**Signed:** Leticia Cooper

**Date:** 3<sup>rd</sup> May 2023