

## SCOTHERN PARISH COUNCIL MEETING

Minutes of a remote "Zoom" Parish Council meeting held on Wednesday 15 July 2020 - members of the public were advised that the Clerk could be contacted to obtain access to join the meeting.

49.20	Housekeeping	
50.20	To approve the purchase of Zoom to enable remote meetings to take place Proposed Cllr Mrs Nicoll, seconded Cllr Canton and agreed by all to purchase an annual subscription to Zoom to enable the Council to hold remote meetings.	
51.20	External Reports a) Police report – None received b) District Councillor Report <ul style="list-style-type: none"> <li>- Meetings have been taking place on "Microsoft Team" – this has proven cost effective as less cars are being used.</li> <li>- 75% of staff are working from home and will do so for the foreseeable future.</li> <li>- 37% of staff have been re-deployed to deliver Covid-19 specific services</li> <li>- 70 Community groups have been registered across the County as offering assistance to their local residents during the pandemic.</li> <li>- Refuse collection up by 25% as is fly tipping.</li> <li>- Paid out over £45k to community groups</li> <li>- Just over £1 million has been allocated to the District Council help the District off-set any losses.</li> <li>- Loss of 30% income as of June 2020.</li> </ul> c) County Councillor Report <ul style="list-style-type: none"> <li>- Around 1147 people within Lincolnshire have been confirmed positive for Covid-19.</li> <li>- Help has been given to local businesses in terms of financial support, altering business operations and get ready for re-opening.</li> <li>- Schools have continued to assist key workers with childcare.</li> <li>- Work on the A46/Lincoln Road roundabout near Dunholme is due to start on 20 July 2020.</li> </ul>	
52.20	Public Session – None present	
53.20	Apologies for Absence: None given	
54.20	Declarations of Interest (Pecuniary or Non-Pecuniary): None given	
55.20	Minutes of previous meetings a) Notes of the Council Meeting held on 4 <sup>th</sup> March 2020 – to receive, approve and sign as minutes – Proposed Cllr Fotheringham, seconded Cllr Canton, agreed and signed by the Chair as accurate record.	
56.20	Update Reports: a) To receive Chairmans Annual Report – See attached copy. b) To receive an update regarding the Community Speed Initiative, including to receive an email from a resident regarding speeding on Heath Road – volunteers have just started again following relaxing of the Covid-19 restrictions that were in place. Cllr Canton is currently in communication with Dave Mitchell (Lincolnshire Road Safety Partnership) to assess Heath Road and Dunholme Road as possible new sites following the necessary risk assessments. Over 200 offenders have been reported since the initiative started. Proposed Cllr Fotheringham, seconded Cllr Canton and agreed by all that Cllr Canton to research the costs of a movable speed sign which could possibly be shared with Sudbrooke. c) To discuss and take any necessary action regarding bus services in the village, including to receive the new CallConnect bus service timetable – The new timetable has been advertised on the Council noticeboards, website and Facebook page. It was agreed by all to remove this item from future agendas. d) To receive an update regarding the new Parish Council website. – A new website is necessary due to transparency legislation coming into force. The Clerk is to undertake further training to build the website before going live. e) To receive an update on the location of the 2 <sup>nd</sup> defibrillator – Proposed Cllr Mrs Nicoll, seconded Cllr Fotheringham and agreed by all to forgo the 2 <sup>nd</sup> defibrillator and request a refund from West Lindsey District Council.	DC  DC  Clerk  Clerk  Clerk

57.20	<p>Council Functions:</p> <p>a) Playpark – To receive an update regarding new equipment and the annual safety play area inspections. Annual safety inspection arranged for August 2020.</p> <ul style="list-style-type: none"> <li>- The new play area equipment will be installed imminently.</li> <li>- Councillor not to be present at the inspection due to additional costs that would be incurred.</li> </ul> <p>b) To discuss and take any necessary action regarding the sanitation of the play area equipment in view of Covid-19 – Clerk advised the Council that consideration should be given to spraying the equipment on a monthly basis. Proposed Cllr Wiswould, seconded Cllr Fotheringham and agreed by all not to sanitise the play area equipment on a regular basis. Guidance has been received that the play areas are for the use of children up to 14 years of age; with only one adult per child using the area. The Clerk will put a sign on the play area entrance to advertise these restrictions and requirements regarding sanitisation etc.</p> <p>c) To receive a list of Councillor Responsibilities for discussion at a future meeting – Received for discussion at the September meeting.</p> <p>d) To discuss and take any necessary action regarding the Community Volunteer of the Year award – Proposed Cllr Mrs Nicoll, seconded Cllr Fotheringham and agreed by all to nominate the Speed Watch initiative team. A voucher for £75 to be awarded to the team.</p>	Clerk Clerk																																																		
58.20	<p>Financial matters</p> <p>a) Current financial statement – Proposed Cllr Fotheringham, seconded Cllr Patchett and agreed by all to accept the current financial statement.</p> <p>b) To approve and sign the 2019-20 Annual Governance statements – Proposed Cllr Fotheringham, seconded Cllr Patchett and agreed by all to approve and sign the 2019-20 Annual Governance Statements.</p> <p>c) To approve and sign the 2019-20 Annual Accounts Statements – Proposed Cllr Fotheringham, seconded Cllr Wiswould and agreed by all to approve and sign the 2019-20 Annual Account Statements.</p> <p>d) To discuss and take any necessary action regarding the use of online banking for the payment of invoices – Proposed Cllr Fotheringham, seconded Cllr Canton and agreed by all to continue payments being made electronically (where possible) as per Financial Regulations 5.4 and 5.5.</p> <p>e) Invoices for payment to be ratified (all excluding VAT where appropriate: -</p> <ul style="list-style-type: none"> <li>- See attached list (payments agreed via email due to the suspension of meetings during the Covid-19 pandemic)</li> </ul> <p>Proposed Cllr Fotheringham, seconded Cllr Patchett and agreed by all that the Covid-19 payments were all made as per delegated powers and Standing Order regulations.</p> <p>Proposed Cllr Fotheringham, seconded Cllr Canton and agreed by all to make the following payments:-</p> <table border="1" data-bbox="284 1406 1385 1727"> <thead> <tr> <th>Supplier</th> <th>Details</th> <th>Gross</th> <th>VAT</th> <th>Net</th> </tr> </thead> <tbody> <tr> <td>Rudies Roots</td> <td>Village planters</td> <td>743.40</td> <td>123.90</td> <td>619.50</td> </tr> <tr> <td>Wildflower Shop</td> <td>Wild daffodil bulbs</td> <td>127.94</td> <td>21.32</td> <td>106.62</td> </tr> <tr> <td>Redfearn Grass Cutting</td> <td>Grange Park Maintenance</td> <td>125.00</td> <td>0.00</td> <td>125.00</td> </tr> <tr> <td>Mrs L. Richardson</td> <td>Clerks salary and expenses</td> <td>461.00</td> <td>0.00</td> <td>461.00</td> </tr> <tr> <td>Multidata</td> <td>Broadband</td> <td>38.92</td> <td>0.00</td> <td>38.92</td> </tr> <tr> <td>Scothern Parish Council</td> <td>Play area fund transfer</td> <td>1500.00</td> <td>0.00</td> <td>1500.00</td> </tr> <tr> <td>Welton Parish Council</td> <td>Play area Inspection</td> <td>20.00</td> <td>0.00</td> <td>20.00</td> </tr> <tr> <td>LALC</td> <td>Annual Training Scheme</td> <td>90.00</td> <td>15.00</td> <td>75.00</td> </tr> <tr> <td>Mrs B Solly</td> <td>Internal Audit Fee</td> <td>40.00</td> <td>0.00</td> <td>40.00</td> </tr> </tbody> </table>	Supplier	Details	Gross	VAT	Net	Rudies Roots	Village planters	743.40	123.90	619.50	Wildflower Shop	Wild daffodil bulbs	127.94	21.32	106.62	Redfearn Grass Cutting	Grange Park Maintenance	125.00	0.00	125.00	Mrs L. Richardson	Clerks salary and expenses	461.00	0.00	461.00	Multidata	Broadband	38.92	0.00	38.92	Scothern Parish Council	Play area fund transfer	1500.00	0.00	1500.00	Welton Parish Council	Play area Inspection	20.00	0.00	20.00	LALC	Annual Training Scheme	90.00	15.00	75.00	Mrs B Solly	Internal Audit Fee	40.00	0.00	40.00	
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59.20	<p>Highways and Maintenance</p> <p>a) Update report – Several potholes and cases of fly tipping have been reported.</p> <p>b) To receive an email from a resident regarding overgrown trees at the rear of The Alders – Proposed Cllr Fotheringham, seconded Cllr and agreed by all that no work can be undertaken by the Council as it is not owned by the Parish Council and therefore not the responsibility of the Council and a precedent cannot be set. Clerk to respond to resident.</p>	Clerk																																																		

60.20	<p>Planning matters: -</p> <p>a) 141106 – Land at Dunholme Road – Planning application to change plot 26 from a 1no. 4 bed dwelling to 2no. dwellings (one four bed and one three bed) – Comments were sent by the Parish Council - no planning reasons to oppose the application - Granted. Response agreed via email due to the suspension of meetings during the Covid-19 pandemic.</p> <p>b) To receive an update regarding the Community Infrastructure Levy on the development on Langworth Road – No further update, Cllr Waller was asked to chase this payment up with the relevant department.</p>	RW
61.20	<p>Field paths</p> <p>a) To discuss any maintenance due to the village field paths – nothing to report.</p>	
62.20	<p>Reports</p> <p>a) Grange Park To receive update report – A meeting took place recently when several minor works needed were identified.</p> <ul style="list-style-type: none"> <li>- The orchard is looking healthy.</li> <li>- Further 250 wild daffodils to be planted in the Heritage Orchard.</li> <li>- Permission given for memorial bench to be placed at the end of the Heritage Orchard area at the Cade Close end.</li> </ul> <p>To discuss and take any necessary action regarding recent tree works undertaken by Barber Farms – Proposed Cllr Fotheringham, seconded Cllr Wiswould and agreed by all to contact Barbers farms to request the following:</p> <ul style="list-style-type: none"> <li>- Lime tree damaged by contractor is replaced with a tree and in a location agreed by the Parish Council and/or Grange Park Management Group.</li> <li>- The fence, owned by the Parish Council marking the boundary between Barbers Farm land and Grange Park to be replaced/repared where it has been damaged and, in some places demolished by fallen trees and/or the contractor carrying out tree works.</li> <li>- Leylandii tees to be reduced in width as they are overhanging the fence by in some places by six/eight feet and further damaging the fence and trees in Grange Park.</li> <li>- Number of trees suffering from the lack of management over the past 30 or so years are removed totally.</li> <li>- The ash tree growing amongst the leylandii isd removed.</li> <li>- Tree root in the eastern corner near the bench to be removed.</li> </ul> <p>b) Scothern Recreation Centre and Spirit of Scothern – receive update report</p> <ul style="list-style-type: none"> <li>- The village hall is open once again for hire following the Covid-19 restrictions – however it is not being used by many groups due to social distancing protocols.</li> <li>- £500 has been spent on hygiene and maintenance to meet Covid 19 guidelines.</li> <li>- The annual produce show has been cancelled.</li> </ul>	
63.20	<p>Consultations</p> <ul style="list-style-type: none"> <li>- To discuss and submit any comments regarding the consultation on a new model Code of Conduct – Proposed Cllr Fotheringham, seconded Cllr Canton and agreed by all to adopt the new West Lindsey Code of Conduct.</li> <li>- To discuss and submit any comments regarding the Draft Licensing Policy consultation – Proposed Cllr Wiswould, seconded Cllr Canton and agreed by all not to submit any comments regarding this.</li> <li>- To receive an update of the response to the NALC British Toilet association survey – Clerk responded advising that there are no public toilets are in the village.</li> </ul>	
64.20	<p>Correspondence – for information only</p> <ul style="list-style-type: none"> <li>- LALC – Various e newsletters</li> <li>- Resident regarding speeding on Heath Road</li> <li>- Resident regarding overhanging trees</li> <li>- Scothern Recreation Centre regarding grass cutting</li> <li>- LCC – New website log in details and training course dates</li> <li>- LALC – Details of New Model Code of Conduct consultation</li> <li>- WLDC – Draft licensing policy consultation</li> <li>- Copies of Sudbrooke News</li> <li>- LCC – Details of A46 closure and new roundabout planning timetable</li> <li>- Resident regarding issues of slurry dumping</li> </ul>	

	<ul style="list-style-type: none"><li>- LCC – 2020-21 Grass Cutting contribution details</li><li>- PKF Littlejohn – 2019-20 Audit information</li></ul>	
65.20	Next meetings <ul style="list-style-type: none"><li>– Wednesday 2<sup>nd</sup> September 2020 (via Zoom), unless matters arise requiring an earlier meeting.</li></ul>	

Meeting closed: 21:04

Signed (Chairman) ..... 2<sup>nd</sup> September 2020

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