

A meeting of Scothern Parish Council took place on Wednesday 8th June 2022 at 7.30pm in The Methodist Church, Main Street, Scothern.

Present: Cllrs Mrs C Nicoll (Chair) (CJN), J Fotheringham (JLF), R Creaser (RC), B Patchett (BP), N Reyner (NR)

In attendance: Clerk, Mrs Richardson

90.22 Housekeeping – Given by the chair. Introductions were made to Cllr Reyner.

91.22 External Reports (All)

- a) Police Update – None received
- b) District Councillor Report – District Cllr Waller tendered apologies. He reported that investigations are ongoing into the occupancy of 16 Church Street.
- c) County Councillor Report – None received

92.22 Public Session

None present

93.22 Apologies for Absence

Proposed Cllr Mrs Nicoll, seconded Cllr Fotheringham and agreed by all to accept apologies and reasons for absence from Cllrs Canton and Johnson.

94.22 Declarations of Interest (Pecuniary or Non-Pecuniary)

None

95.22.1 Minutes of previous meetings - Notes of the Annual Council Meeting held on 11th May 2022 – to receive, approve and sign as minutes

Proposed Cllr Fotheringham, seconded Cllr Creaser and agreed by all to sign the notes of the last meeting as a true record.

96.22 Update Reports:

- a) To receive an update regarding the Community Speed Initiative
Cllr Creaser reported:
 - Speed watch volunteer training currently not available for new volunteers – Cllr Canton to contact PCSO to obtain date(s) training can take place. Currently one additional volunteer available.
 - The data from the two speed signs was reported.

Action: Cllr Canton
- b) To receive an update on the maintenance and possible relocation of the war memorial
A site visit with Grant White (Grant officer, WLDC) to take place on 24th June 2022.
- c) To discuss and take any necessary action regarding the best garden competition
Cllr Johnson circulated an update prior to the meeting. Judging has started and the categories have been decided; small to medium garden, medium to large garden and most welcoming front doorway.
- d) To note receipt of new councillor paperwork
New Councillor paperwork was received from Cllr Reyner.

97.22 Council Functions:

- a) To discuss and take any necessary action regarding the Central Lincolnshire Local Plan Review
No further update
- b) To discuss and take any necessary action regarding the Neighbourhood Plan review
The next meeting will take place on 22nd June 2022. A public consultation is being planned for September 2022, depending on the CLLP outcome.
- c) To receive a proposal to adopt the following policies and procedures, following review: Data Audit/ Publication Scheme/ Standing Orders, Financial Regulations
Proposed Cllr Patchett, seconded Cllr Creaser and agreed by all to adopt the following policies following review; Data Audit, Publication Scheme, Health and Safety, Data Breach and Data retention policy
The approval of Standing Orders and Financial Regulations deferred to a future meeting to allow confirmation of a number of points with LALC.
Cllr Johnson to compile Policies for Handling Freedom of information, Equal Opportunities and Training and Development.
Action: Cllr Johnson

- d) To discuss and take any necessary action regarding LALCs networking day 6 July 2022
Proposed Cllr Fotheringham, seconded Cllr Patchett and agreed by all to fund two delegates to attend the day.
- e) To discuss and take any necessary action regarding the management of the Parish Council website and Facebook page
Proposed Cllr Patchett, seconded Cllr Fotheringham and agreed by all to engage Pete Langford at LALC to update the Parish Council website initially for 10 hours at a cost of £150. Cllr Johnson to discuss this with Pete Langford and discuss a way forward.
Cllr Johnson has confirmed that she will maintain the Facebook page.
Action: Cllr Johnson

98.22 Financial matters

- a) Current financial statement
Proposed Cllr Fotheringham, seconded Cllr Patchett and agreed by all to accept the current financial statement.
- b) To approve and sign the 2021-22 Annual Governance Statement for the year ended 31st March 2022 for submission to the external auditor
Proposed Cllr Patchett, seconded Cllr Fotheringham and agreed to approve and sign the 2021-22 Annual Governance statement for submission to the external auditor.
Cllr Reyner abstained from the vote as a new Councillor.
- c) To approve and sign the 2021-22 Financial Statements for the year ended 31st March 2022 for submission to the external auditor
Proposed Cllr Patchett, seconded Cllr Fotheringham and agreed to approve and sign the 2021-22 Accounting statements for submission to the external auditor.
Cllr Reyner abstained from the vote as a new Councillor.
- d) To discuss and take any necessary action regarding funding for the Neighbourhood Plan Review.
- e) Invoices for payment to be agreed
Proposed Cllr Fotheringham, seconded Cllr Reyner and agreed by all to make the following payments:
- | <u>Supplier</u> | <u>Detail</u> | <u>Gross</u> | <u>VAT</u> | <u>Net</u> |
|----------------------|----------------------------|--------------|------------|------------|
| Multidata (June) | Broadband (VH) | 44.59 | 0.00 | 44.59 |
| Mrs L Richardson | Clerks Salary and Expenses | 480.50 | 0.00 | 480.50 |
| Mrs P Sargeant | Bus Shelter Cleaning | 250.00 | 0.00 | 250.00 |
| Wildflower Shop | Bluebell Bulbs Grange Park | 178.95 | 29.83 | 149.13 |
| Mrs Laura Richardson | Reimbursement for lighting | 273.98 | 45.66 | 228.32 |

99.22 Village maintenance:-

- a) To discuss and take any necessary action regarding village maintenance (RC)
- b) To receive and decide quotes to wash, undercoat and gloss the fencing and metal railing along the length of the beck from 2 Dunholme Road to Northing Lane.
Proposed Cllr Patchett, seconded Cllr Fotheringham and agreed by all to accept a quote from Hammer and Nails for maintenance to the railings from Dunholme Road to Northing Lane (including fencing outside Bottle and Glass) for a cost of £835. nb: fence abutting the churchyard not to be treated.
Noted pub sign not to be replaced following the work (the Clerk will write a letter to notify tenant of Bottle and Glass) and that the rotten centre post outside of the pub to be replaced.
Action: Clerk
- c) To discuss and take any necessary action regarding the purchase of new village benches.
District Cllr Waller has confirmed donation of £500 towards the cost of new village benches.
Proposed Cllr Fotheringham, seconded Cllr Patchett and agreed by all to purchase two new village benches (for Dunholme Road and Heathlea) at a cost of £907.30 from TDP.
Action: Cllr Nicoll
It was also agreed to obtain a quotation to replace all slats on the bench at the end of Craypool Lane.
Action: Clerk
- d) To discuss and take any necessary action regarding maintenance required to the small wooden gate on Chapel Walk
No reply received from LCC Footpaths.
No further action can be undertaken by the Parish Council and therefore it was agreed to remove this from future agendas.

- e) To discuss and take any necessary action regarding the purchase of a new notice board for the Dunholme Road bus shelter
 Cllr Creaser to investigate costs for a new noticeboard to be fixed to the inside of the bus shelter.
Action: Cllr Creaser

100.22 Highways:

Update report

Noted further communication from Joe Phillips, LCC Highways (via County Cllr Rawlins)

- a) To discuss and take any necessary action regarding an overgrown hedge on Lime Tree Paddock
 Proposed Cllr Fotheringham, seconded Cllr Patchett and agreed by all to request Joe Phillips (LCC Highways) commence legal proceedings to have this hedge cut back to the boundary.
- b) To discuss and take any necessary action regarding maintenance required to the cycle path on the east side of Sudbrooke Road
 Joe Phillips (LCC Highways) to undertake a site visit but not seen as a priority site.
 Proposed Cllr Fotheringham, seconded Cllr Creaser and agreed to respond to Joe Phillips advising disappointment that LCC does not consider children cycling/scooting/walking to school and the use of sustainable vehicles a priority. Path should be cut back to the full width, weed treated and cracks sealed to prevent further deterioration
 The Clerk will contact Sudbrooke Parish Council to request support in this matter.
Action: Clerk
- c) To discuss and take any necessary action regarding the resurfacing of the footpath on the west side of Sudbrooke Road
 Joe Phillips (LCC Highways) to undertake a site visit but this is not seen as a priority site.
 Proposed Cllr Fotheringham, seconded Cllr Patchett and agreed by all to respond to Joe Phillips requesting that patch repairs are undertaken as a minimum.
 The Clerk will contact Sudbrooke Parish Council to request support in these matters.
Action: Clerk
- d) To discuss and take any necessary action regarding the resurfacing of Dunholme Road and Main Street
 No further update
- e) To discuss and take any necessary action regarding flooding on Main Street, adjacent to number 23
 Cllr Fotheringham to check if the blockage has been cleared.
Action: Cllr Fotheringham
- f) To discuss and take any necessary action regarding the potholes on Main Steet towards Langworth Road
 No further update
- g) To discuss the micro ashfelt to Weir Farm Paddock, Lime Tree Paddock and Meadow Close and take any necessary action
 No further actions can be undertaken by the Parish Council. It was agreed by all to remove this from future agendas.
- h) To receive an update on the request from a resident for support to get an "Unsuitable for HGV" sign at both ends of Craypool Lane
 No further update

101.22 Planning matters: -

- a) 142777 – Land adj. The Croft, 22 Dunholme Road – Planning Appeal to convert and extend garage to form 1no. dwelling – decision awaited from Planning Inspectorate
- b) 144296 – Pyewipe Farm, Northing Lane – Planning application to install a ground mount solar panel system comprising of 56no. panels in 2 x rows of 28 – Granted
- c) 144608 - The Bramblings, 10 Church Street - Planning application for proposed side and in-roof first floor extension – Undergoing public consultation
 Update – a revised drawing has been submitted for this application.
- d) To propose and agree to rediscuss minute reference 85.22.e – 144716 – The Bottle and Glass, 14 Main Street – Planning application to form external covered seating area to current garden lawn – discuss and submit comments to WLDC – Proposed Cllr Fotheringham, seconded Cllr Patchett and agreed by all to rediscuss this agenda item to submit further comments in relation to the planning application.

- e) 144716 – The Bottle and Glass, 14 Main Street – Planning application to form external covered seating area to current garden lawn – discuss and submit comments to WLDC – Following a public meeting held on 25th May 2022, comments opposing this application were submitted:
- The Bottle and Glass is at the centre of this historic village and is surrounded by many historic buildings – see the Character Assessment which forms part of the Scothern Neighbourhood Development Plan. The building itself dates back to pre1800 and likely to be 16thC.
 - The area is in flood zones 2 and 3 on the National flood risk database – a flood risk assessment should have been included within the application.
 - The formation of the hard standing and wooden structure will detract from the historical heart and will prevent views of the Grade II* listed St Germain’s Church by surrounding properties.
- f) 144825 – Croft House, 26 Craypool Lane – Planning application for the creation of front porch – discuss and submit comments to WLDC – Proposed Cllr Fotheringham, seconded Cllr Creaser and agreed by all to support this application.
- Action: Clerk**

102.22 Field paths

To discuss any maintenance due to the village fieldpaths

Noted FFP 149 is overgrown with oil seed rape. At this time of the year there is little action that can be taken as harvest will be undertaken shortly.

Following harvest, Council will request that the FFP be reinstated to a suitable width.

Action: Cllr Patchett

103.22 Reports – to receive update reports:

a) Grange Park (CN)

- To receive an update regarding work to the damaged fence Grange Park - Barbers Farm
No update
- To receive an update from the working group
No update

b) Scothern Recreation Centre and Spirit of Scothern – receive update report

Cllr Fotheringham gave the following report:

- Joint funds £97k.
- Looking to refurbish the changing rooms and the showers. Costs will be discussed at the next meeting, but decorating costs are coming in at £700
- The Jubilee event was well attended – around £700 was raised.
- An estimated cost of £2 million has been received for the “new” village hall design.
- Cubs are starting again with a regular booking.
- Festive tea is taking place at Christmas
- Another fashion show is being arranged
- Queries were made regarding why the Christmas tree was erected at the school.

104.22 Correspondence – for information only

- LALC – Weekly Clerks Newsletters
- Resident – Objections to The Bottle and Glass planning application
- Clerk – Letter of resignation

105.22 Next meeting – Wednesday 13th July 2022 at 7.30pm at The Methodist Church, Main Street, Scothern

106.22 To agree to close the meeting to press and public to discuss Staffing

Proposed Cllr Fotheringham, seconded Cllr Patchett and agreed by all to close the meeting to press and public to discuss staffing matters.

107.22 To discuss and take any necessary action regarding the employment of a Clerk and Responsible Financial officer

Applications have been received and these will be reviewed at a later date.

Meeting closed: 21.25
