SCOTHERN PARISH COUNCIL MEETING

A meeting of Scothern Parish Council took place on Wednesday 6th November 2019 in the Methodist Church, Main Street, Scothern.

Present:	Cllrs Mrs C Nicoll (Chair) (CJN), D Canton (DC), J Fotheringham (JLF), B Patchett (BP) and G Wiswould (GW).
Also Present:	County Cllr Sue Rawlins and District Cllr Bob Waller
In attendance:	Clerk, Mrs L Richardson 1 member of the public

		ACTION
151.19	Housekeeping	
152.19	External Reports	
	a) Police report – Burnt out car in the field on Dunholme Road.	
	b) District Councillor Report:	
	 by-election took place in Torksey; Conservative held the seat. 	
	 Full council meeting took place at WLDC where there was a special 	
	report on Climate Change.	
	 WLDC is the first council in Lincolnshire to go paperless. 	
	 West Lindsey Community Awards will take place again next year – 	
	deadline for nominations is 6 th March 2020.	
	c) County Councillor Report:	
	 A meeting has taken place with Highways regarding drainage on 	
	Sudbrooke Road.	
	 A meeting has taken place with Trevor Hines (Highways Officer) and 	
	Mike Reed (Area Highways Manager)regarding drainage in neighbouring	
	villages, as well as in Scothern.	
	 The Audit committee will sit in two weeks time to review the County 	
	Councils general running.	
. =	 The 2020-21 budget has started to be discussed. 	
153.19	Public Session – Resident requested an update on the drainage issues on	
	Sudbrooke Road.	
154.19	Apologies for Absence: None made	
155.19	Declarations of Interest (Pecuniary or Non-Pecuniary): Cllr Patchett declared	
	an interest in agenda item 158.19b.	
156.19	Minutes of previous meetings	
	a) Notes of the Council Meeting held on 2 nd October 2019 – to receive,	
	approve and sign as minutes – Proposed Cllr Fotheringham, seconded Cllr	
	Wiswould and agreed by all that the notes of the last meeting be approved	
1 [7 10	and signed by the Chair.	
157.19	Update Reports:	
	a) Future use of BT phone box – To receive an update regarding the	CJN
	production of information boards – Examples of the boards were shown to	
	Councillors. It is hoped to have a finalised copy by the December meeting.	
	Proposed Clir Fotheringham, seconded Clir Wiswould and agreed by all that	
	Cllrs Fotheringham and Mrs Nicoll will look through the drafts and make any	
	necessary amendments. b) To receive an update regarding the 2 nd village defibrillator and take any	
	necessary action – Cllr Fotheringham has spoken to Mrs Scott, Ellison	
	Boulters Headteacher; the necessary work cannot take place this financial	
	year due to the finance restraints. If the electricity is not in place by April	
	2020, then the location will be revisited. Agreed by all to remove from the	
	agenda until April 2020.	
	c) To receive an update regarding the erection of a bus shelter on Dunholme	JLF
	Road	J []
	Cllr Fotheringham to continue to monitor. To be removed from agenda as	
	works almost complete.	

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	 d) To receive an update regarding the Community Speed Initiative, including deciding upon a storage unit for the equipment – The latest figures show 9 sessions with 97 vehicles found to be speeding - 2 were recurrent offenders and will receive a police visit. Cllr Canton will look further into providing a secure box. The maximum dimension of the box needs to be 1 metre by 0.5 metres. The Clerk will let the Recreation Centre know and Cllr Canton will obtain prices for the December meeting. Arrangements for access to the Village Hall discussed and agreed – Recreation Centre to be advised. <i>Post meeting note: second hand gun cabinet purchased to be located in Village Hall.</i> e) To discuss and take any necessary action regarding bus services in the 	Clerk/DC
	 village – Cllr Mrs Nicoll has been in a number of communications with Call Connect – no action is currently required. f) To discuss and take any necessary action regarding the review of Council 	
	policies and procedures including risk assessment – Proposed Cllr Fotheringham, seconded Cllr Canton and agreed by all to adopt the policies and procedures of Scothern Parish Council.	Clerk/CJN
	 The risk assessment and GDPR policies will be reviewed in December. g) To approve and adopt Health and Safety Policy – Proposed Cllr Fotheringham, seconded Cllr Canton and agreed by all to accept and adopt the Health and Safety Policy. 	All
158.19	Council Functions:	
	 a) Playpark – To discuss and take any necessary action regarding email from Scothern Recreation Centre regarding surplus play area funds held – A process needs to be undertaken in order to obtain the charity money from Scothern Recreation Centre. Once this has been resolved, the Council will apply as necessary to have the monies paid. Cllr Mrs Nicoll will keep the 	CJN
	 Council informed on any updates. b) To discuss and take any necessary action regarding the boundary of Grange Park and properties to the East – More information needed from resident of one of the properties prior to further action. 	
	 c) To discuss and take any necessary action regarding the Parish Council website – Cllr Fotheringham requested his email address be changed. Cllr Patchett requested his home number be changed. 	Clerk
	 d) To discuss and take necessary action in relation to the annual Christmas Event – The Christmas tree lights have been PAT tested. Cllr Rawlins will turn the lights on. 	
	 e) To note confirmation from Sudbrooke Parish Council regarding contribution towards maintenance of grass verges/hedge between Scothern and Sudbrooke – Sudbrooke Parish Council have agreed to contribute towards the costs of the grass verges/hedge between Scothern and Sudbrooke. 	Clerk
	f) To discuss and take any necessary action regarding a request from the Parochial Church Council for land in the village for overflow cemetery – The Clerk has spoken to WLDC who have confirmed there is no legal stance for the Council to provide land for a cemetery. There is also no land in the village to use. Grant White (WLDC Officer) is looking into this further and will contact the Clerk at a later date. The Clerk will update the PCC.	
159.19	Financial matters	
	 a) Current financial statement – Proposed Cllr Fotheringham, seconded Cllr Patchett and agreed by all to accept the current financial statement. b) To receive the budget and precept setting pack from WLDC – Noted as 	
	 received. c) To discuss and take any necessary action regarding the 2020/21 budget and precept setting – Proposed Cllr Fotheringham, seconded Cllr Patchett 	
	 and agreed by all to accept the 2020-21 draft budget as presented. d) To complete and sign the 2020/21 draft precept demand form and submit to WLDC – Proposed Cllr Patchett, seconded Cllr Fotheringham and agreed 	Clerk
	 by all to submit an estimate precept demand of £25427 e) To receive and decide upon a grant request form from Scothern Recreation 	
	f) Centre – Proposed Cllr Fotheringham, seconded Cllr Wiswould and agreed by all to pay the remaining balance of the grant request of £471.30 to	

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	Scothern Recreation Centre.	
	g) To agree increased costs for cleaning the additional bus shelter – Proposed	
	Cllr Fotheringham, seconded Cllr Patchett and agreed by all to increase the	
	bus cleaning costs per quarter to ± 200 with effect from 1 st October 2019.	
	h) Invoices for payment to be agreed (all excluding VAT where appropriate):-	
	Proposed Cllr Wiswould, seconded Cllr Patchett and agreed by all to make	
	the following payments - – Multidata – Broadband charges - £38.92	
	 Minimum and Charges - 250.92 Mrs L Richardson - Clerks Salary including use of home as office and 	
	telephone/broadband costs - £461.00	
	 Welton Parish Council – Play area inspections - £20 	
	 Derek Canton – Mileage and speed gun batteries – not claimed 	
	 Royal British Legion – Remembrance Wreath - £19 	
	 Play Days – Playarea equipment and maintenance - £3200 	
	 MAS Seeds Ltd Grange Park seeds - £50 	
	- Hallmarque – PAT testing Christmas tree lights- £10	
	 Glendale – Grass Cutting - £718.6 Seethern Degradation Control (171-20) 	
160.19	 Scothern Recreation Centre – Grant - £471.30 	
100.13	Highways and Maintenance a) Update report	
	 – The surfacing footpath on the west side of Sudbrooke Road not 	
	included in Lincolnshire County Council Highways 2020-2021 budget.	
	 Ellison Boulters School to request that parents/carers do not keep car 	
	engines running when parked in the vicinity of the school.	
	 Cycle/footpath from Sudbrooke to Scothern is muddy and grass verges 	
	are damaged where new rising main is being laid by Anglian Water	
	(AW) contractors.	
	Post meeting note: commitment received from AW advising restorative works will be undertaken when new main brought into use.	
	b) To receive an update regarding meeting with LCC in relation to flooding	
	matters on Sudbrooke Road	
	Noted LCC advised that whilst there is ongoing CCTV work there will be no	
	further works carried out, other than previously advised works adjacent to	
	10 Sudbrooke Road.	
	c) To receive an email from a resident regarding Heath Road and take any	
	necessary action – Proposed Cllr Fotheringham, seconded Cllr Patchett and	
	agreed by all to contact LCC to request signs at either end and on both sides of Heath Road "Single track road – no passing places".	
	Also to request and ensure that Heath Road is not used as a diversionary	
	route whilst the roundabout on the A46 is being constructed.	
	d) To discuss and take any necessary action regarding the 2020/21 village	
	maintenance and grass cutting contracts – following review Proposed Cllr	
	Fotheringham, seconded Cllr Patchett and agreed by all to accept grass	
	cutting and ground works schedule as presented. Tenders to be invited as	
4.6.1.5	soon as possible.	
161.19	Planning matters :-	Claul
	a) To discuss and take any necessary action regarding Community	Clerk
	Infrastructure Levy payment in respect of housing development off Langworth Road – Clerk is in communication with WLDC planning	
	department and is waiting further information.	
162.19	Fieldpaths	
	a) To discuss any maintenance due to the village fieldpaths - None	
163.19	Reports	
	a) Grange Park – receive update report	
	- 500 wild daffodils have been planted.	
	b) Scothern Recreation Centre and Spirit of Scothern – receive update report	
	- Various maintenance has been undertaken following receiving the Parish	
	Council grant.	
	- £71,284 in the bank New router is needed to enable the wi fi in the	
	 building to work Fundraising is going well; Flix in the Stix is still well attended, a fashion 	
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	show recently held. - A drawing of a possible new layout has been drawn up ready to use for grant applications.	3063
164.19	Compliance – none	
165.19	 Correspondence - for information only LALC - Weekly newsletter WLDC - Pocket parks programme funding information Sudbrooke Parish Council - Re Sudbrooke Road Active Seniors Programme - Cancelled session Scothern Recreation Centre - Email of thanks 	
166.19	 Next meetings Monthly Meeting Wednesday 11th December 2019 at 7.30pm at the Methodist Church, Main Street, Scothern Monthly Meeting Wednesday 8th January 2020 at 7.30pm at the Methodist Church, Main Street, Scothern. 	

Signed (Chairman) 11th December 2019