

## SCOTHERN PARISH COUNCIL MEETING

A meeting of Scothern Parish Council took place on Wednesday 4<sup>th</sup> September 2019 in the Methodist Church, Main Street, Scothern.

Present: Cllrs Mrs C Nicoll (Chair) (CJN), J Fotheringham (JLF) and B Patchett (BP)

In attendance: Clerk, Mrs L Richardson  
2 members of the public

118.19	<p>External Reports</p> <p>a) Police report – The police report showed transport hazard (Main Street), possible hare coursing (Dunholme Road, fallen tree blocking highway (Scothern Lane) and traffic offence (Sudbrooke Road)</p> <p>b) District Councillor Report –</p> <ul style="list-style-type: none"> <li>- West Lindsey District Council has been quiet with the summer recess, however, Officers and members have been busy.</li> <li>- One of the major issues that I have been dealing with is the Local Lincolnshire Central Plan Review. The review, that affects us all, has a proposal included in the review to upgrade Sudbrooke’s status from a medium to a large village.</li> <li>- To the best of my knowledge Scothern were not affected at this stage, but this is only the provisional stage and when the first draft comes out from the CLJSPC meeting being held on the 23<sup>rd</sup> September we should all read it very carefully.</li> <li>- Sudbrooke’s Neighbour Hood plan is now with the examiner.</li> </ul> <p>The WLDC Active Seniors Programme starts again this Friday in both Sudbrooke and Scothern Village halls. c) County Councillor Report – None given</p>	
119.19	Public Session – No comments made	
120.19	To receive and decide upon applications for co-option onto the Parish Council – Proposed Cllr Fotheringham, seconded Cllr Patchett and agreed by all to accept an application from Gerry Wiswould for co-option onto the Parish Council. Clerk to ensure relevant paperwork is completed prior to next meeting.	Clerk
121.19	Apologies for Absence: Proposed Cllr Patchett, seconded Cllr Fotheringham and agreed by all to accept apologies and reasons for absence from Cllr Canton.	
122.19	Declarations of Interest (Pecuniary or Non-Pecuniary): None made	
123.19	<p>Minutes of previous meetings</p> <p>a) Notes of the Council Meeting held on 3<sup>rd</sup> July 2019 – to receive, approve and sign as minutes – Proposed Cllr Fotheringham, seconded Cllr Mrs Nicoll and agreed by all that the notes of the last meeting be approved and signed by the Chair.</p>	
124.19	<p>Update Reports:</p> <p>a) Future use of BT phone box – To receive an update regarding the production of information boards – nothing to report. Cllr Nicoll to contact supplier for update.</p> <p>b) To receive an update regarding the 2<sup>nd</sup> village defibrillator and take any necessary action – No further update, until October 2019.</p> <p>c) To receive an update regarding the erection of a bus shelter on Dunholme Road – The bus shelter is now completed however noticeboard, seating and guttering to be installed.</p> <p>d) To receive an update regarding the new Parish Council website and Facebook page – The website and Facebook page now fully online and available to be viewed by the public. Proposed Cllr Fotheringham, seconded Cllr Patchett and agreed by all that the information on the old website would be deleted and a link added to the new website page. It was also agreed by all to continue paying the website hosting and domain fees of £83.85 per annum. Cllr Mrs Nicoll will meet with Mr Black to arrange the transfer.</p> <p>e) To receive an update regarding the Community Speed Initiative – Proposed Cllr Fotheringham, seconded Cllr Patchett and agreed by all to approach the Recreation Centre to request a lockable box in the building to store the speed initiative equipment in.</p>	<p>CJN</p> <p>JLF</p> <p>JLF</p> <p>Clerk</p> <p>CJN</p> <p>Clerk All</p>

	f) To discuss and take any necessary action regarding the review of Council policies and procedures including risk assessment – This was deferred to a future meeting. The Clerk will email all Councillors a list of policies to consider which ones they will volunteer to review. The Clerk will also produce a Health and Safety policy.	Clerk
125.19	<p>Council Functions:</p> <p>a) Playpark – To discuss and take any necessary action regarding the annual safety inspection – few minor requirements detailed in report, no high-risk requirements highlighted. Clerk to forward the report and request the necessary quotes from PlayDays.</p> <p>b) To discuss and take any necessary action regarding the Best Garden competition – judging has been completed and prizes etc will be awarded at the annual produce show.</p> <p>c) To receive feedback in relation to Best Kept Village Competition – No comments yet received.</p> <p>d) To discuss and take any necessary action regarding the transfer of banking arrangement – The Clerk has an appointment with the bank to arrange the transfer.</p> <p>e) Discuss and take any necessary action regarding the loss of bus services in the village - comments will be requested from residents to be passed to CallConnect before review. The Clerk will put a note in the village newsletter. To receive an update regarding bus stop signs, timetables and road markings in the village. Cllr Mrs Nicoll to contact Lincolnshire County Council to chase up any further action. It was agreed by all that road markings are not necessary.</p> <p>f) To discuss and take any necessary action regarding the boundary of Grange Park and properties on the eastern boundary – no further contact from the resident raising the issue.</p> <p>g) To discuss and take necessary action in relation to the annual Christmas Event – Cllr Patchett will liaise with Ellison Boulters in relation to the event.</p>	
126.19	<p>Financial matters</p> <p>a) Current financial statement – Proposed Cllr Patchett, seconded Cllr Fotheringham and agreed by all to accept the current financial statement.</p> <p>b) To discuss and take any necessary action regarding the 2020/21 budget and precept setting – Proposed Cllr Fotheringham, seconded Cllr Patchett and agreed by all that Cllrs Fotheringham, Mrs Nicoll and the Clerk will formulate a draft budget for discussion at the precept meeting.</p> <p>c) Invoices for payment to be agreed (all excluding VAT where appropriate):- Proposed Cllr Fotheringham, seconded Cllr Patchett and agreed by all to make the following payments</p> <ul style="list-style-type: none"> <li>– WLDC – Election costs - £133.67</li> <li>– Rudies Roots – Planter maintenance - £619.50</li> <li>– LALC – Training costs - £18</li> <li>– Multidata – Broadband charges - £38.92</li> <li>– Mrs L Richardson – Clerks expenses – £10</li> <li>– Mrs L Richardson – Clerks August Salary, use of home as office and telephone/broadband costs – £461</li> <li>– Mrs L Richardson – Clerks September Salary, use of home as office and telephone/broadband costs - £461</li> <li>– Multidata – Broadband Charges - £38.92</li> <li>– Mrs P Sargeant – Bus shelter cleaning - £150</li> <li>– Glendale – Grass cutting and village maintenance - £793.56</li> <li>– Baypark Construction Ltd – Footpath 153 surfacing - £1495</li> <li>– B. Knight &amp; Son – Grange Park tree stakes - £29.36</li> <li>– Scothern Methodist Church – Room Hire - £44</li> </ul>	CJN/JL F/ Clerk
127.19	<p>Highways and Maintenance</p> <p>a) Update report</p> <ul style="list-style-type: none"> <li>– Drainage works on Sudbrooke Road completed. However works to alleviate flooding on Sudbrooke Road yet to be undertaken by Lincs CC.</li> <li>– Fly tipping next the electricity substation has been reported – the Clerk will include a notice in the newsletter not to fly tip in the village.</li> </ul>	Clerk

	<p>b) To discuss and take any necessary action regarding possible village hedging maintenance scheme – ACIS confirmed that the hedge along Elmdene is the resident’s boundary and therefore maintenance is resident’s responsibility.</p> <p>c) To receive an email from resident regarding tree maintenance and take any necessary action – Proposed Cllr Fotheringham, seconded Cllr Patchett and agreed by all to obtain a quote to undertake the requested maintenance work for further review.</p>	<p>Clerk</p> <p>JLF</p>
128.19	<p>Planning matters :-</p> <p>a) 139186 - Hall Farm, Sudbrooke - Planning application to erect agricultural storage building – Granted</p> <p>b) 139443 – Red Barn Farm, Langworth Road – Application for installation of 9no. containerised biomass boilers and 9no. wood pellet silos – Granted</p> <p>c) 139422 – 5 Elmdene – Application for single storey rear extension – Granted</p> <p>d) 139439 – 49 Main Street – Application for single storey rear extension – Granted</p> <p>e) 139465 – Land of Langworth Road – Removal of 10m hedgerow – Granted</p> <p>f) 139709 – 22 Dunholme Road – Single storey rear extension – Granted (Reviewed by Councillors during recess)</p> <p>g) 139611 – 2 Weir Farm Paddock – Single storey garden room/conservatory – Granted (Reviewed by Councillors during recess)</p>	
129.19	<p>Consultations:</p> <ul style="list-style-type: none"> <li>- To discuss and take any necessary action regarding the WLDC Budget consultation</li> <li>-Letter to be forwarded to WLDC stating that Councillors were in recess at the time the invitation was forwarded, therefore there was no opportunity for discussion in relation to attendance at one of the meetings.</li> </ul>	Clerk
130.19	<p>Fieldpaths</p> <p>To receive an update regarding maintenance of the village fieldpath.</p> <ul style="list-style-type: none"> <li>- Update on FP153 – This field footpath has now been hard surfaced from Church Street to meet with the existing field footpath to Grange Park. Funded from the balance of the Neighbourhood Plan monies as work falls within an aspiration of the Plan.</li> </ul>	
131.19	<p>Reports</p> <p>a) Grange Park – receive update report – A response has been received from Barbers Farms Ltd and will be considered at the next Grange Park meeting. Council to support any action by the Management Group.</p> <p>b) Scothern Recreation Centre and Spirit of Scothern</p> <ul style="list-style-type: none"> <li>- 200 Club has been put on hold.</li> <li>- Plan is now for the reconfiguration/refurbishment of the existing village hall, layout plans to be drawn up. User groups will be consulted and a public consultation will be held in the near future. Following this, grants will be applied for.</li> </ul>	
132.19	Compliance – none	
133.19	<p>Correspondence – for information only</p> <ul style="list-style-type: none"> <li>- LALC – Weekly News</li> <li>- WLDC – Electoral Register information</li> <li>- Residents – Various village maintenance requests</li> <li>- LALC – Networking day handouts</li> <li>- LALC – LALC AGM information</li> <li>- Barbers Farm – reply to letter regarding large trees on Grange Park</li> <li>- LCC Highways – Permission to resurface Field footpath 153</li> </ul>	
134.19	<p>Next meetings</p> <ul style="list-style-type: none"> <li>- Monthly Meeting Wednesday 2nd October 2019 at 7.30pm at the Methodist Church, Main Street, Scothern</li> <li>- To agree date for December meeting – The Clerk will co-ordinate with Councillors and publish was a date is set.</li> </ul>	