

SCOTHERN PARISH COUNCIL MEETING

A meeting of Scothern Parish Council took place on Wednesday 11th December 2019 in the Methodist Church, Main Street, Scothern.

Present: Cllrs Mrs C Nicol (Chair)(CJN), D Canton (DC), J L Fotheringham (JLF) and G Wiswold (GW)

Clerk: Mrs L Richardson

Also Present: 3 members of the public

167.19	Housekeeping	
168.19	External Reports a) Police report – A police report was received showing the following:- - Tipping trailer stolen - Church Street - Possible abandoned vehicle – Sudbrooke Road - Possible cloning of number plates – Weir Farm Paddock b) District Councillor Report – No report received c) County Councillor Report – No report received	
169.19	Public Session - A resident asked for support of finding new land in the Parish for a new burial ground. - Marc Harris - looking for support of his submitted planning application.	
170.19	Apologies for Absence: Proposed Cllr Fotheringham, seconded Cllr Canton and agreed by all to accept apologies and reasons for absence from Cllr Patchett. District Cllr Waller also sent his apologies.	
171.19	Declarations of Interest (Pecuniary or Non-Pecuniary): None	
172.19	Minutes of previous meetings a) Notes of the Council Meeting held on 6 th November 2019 – to receive, approve and sign as minutes – Proposed Cllr Canton, seconded Cllr Wiswold and agreed by all that the notes of the last meeting be approved and signed by the Chair.	
173.19	Update Reports: a) Future use of BT phone box – To receive an update regarding the production of information boards – The boards have been reviewed and a couple of amendments are needed. Proposed Cllr Wiswold, seconded Cllr Canton and agreed by all that Cllrs Mrs Nicol and Fotheringham can go ahead to finalise the boards ready for being proof read and produced. b) To receive an update regarding the Community Speed Initiative – A storage unit has been purchased and confirmation has been received from the Scothern Recreation Centre that the box can be stored there. Cllr Canton will arrange to meet with the Recreation Centre to discuss the final location of the box. Expenditure for fixing bolts and additional keys was agreed. c) To discuss and take any necessary action regarding bus services in the village – Proposed Cllr Fotheringham, seconded Cllr Canton and agreed by all to contact Lincolnshire County Council to request that they replace the Sudbrooke Road stop with Dunholme Road as the Sudbrooke Road stop is close to the Church stop. d) To receive an update regarding the annual Christmas event – The event was well attended. Thanks were given to the Straw family for providing and decorating the tree.	CJN/JLF DC CJN
174.19	Council Functions: a) Play park – To discuss and take any necessary action regarding email from Scothern Recreation Centre reference the surplus play area funds held – Scothern Recreation Centre have stated that the funds held can only be used to purchase new equipment. Proposed Cllr Fotheringham, seconded Cllr Canton and agreed by all to obtain a quote for a large slide for the play area and request the funds from the Recreation Centre. The Clerk will obtain the quotes and Cllr Fotheringham will put together a request letter. b) To discuss and take any necessary action regarding the boundary of Grange Park and properties to the East – No actions currently needed. c) To discuss and take any necessary action regarding the Parish Council website – No actions needed and agreed by all to remove from the agenda. d) To discuss and take any necessary action regarding a request from the Parochial Church Council for land in the village for overflow cemetery – Confirmation has been received from Lincolnshire Association of Local Councils that the Parish Council does not legally have to find and provide land	Clerk/JLF Clerk

Please note that these are the Clerks notes of the meeting until ratified and signed by the Chair at the next full Council meeting.

	<p>for a new burial ground. At this date there is no available land or funds held to purchase land in the village, but can be reviewed at a later date if land was to be gifted in the future.</p> <p>e) To receive and decide upon tenders for the 2020-21 grass cutting and village maintenance contracts – Proposed Cllr Fotheringham, seconded Cllr Canton and agreed by all to accept the tender from Glendale for the 2020-21 grass cutting and village maintenance contracts. The Clerk will advise Glendale accordingly.</p> <p>f) To resolve to continue with the Parish Agreement Scheme regarding the village grass cutting – Proposed Cllr Fotheringham, seconded Cllr Canton and agreed by all to continue with the Parish Agreement Scheme through Lincolnshire County Council. The Clerk will advise the relevant department.</p> <p>g) To agree and adopt the GDPR and Risk Assessment policies – Proposed Cllr Canton, seconded Cllr Fotheringham and agreed by all to adopt the GDPR Subject Access Request Procedure and the GDPR Records Retention Policy. The Clerk was requested to review the risk assessment policy and the GDPR Data Audit Policy and bring it back to the January meeting.</p> <p>h) To discuss and submit any comments regarding the Lincolnshire County Council School Admissions Policy Consultation Information 2021-22 – Proposed Cllr Fotheringham, seconded Cllr Canton and agreed by all to submit no comments regarding this consultation.</p>	Clerk																																								
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175.19	<p>Financial matters</p> <p>a) Current financial statement – Proposed Cllr Fotheringham, seconded Cllr Wiswold and agreed by all to accept the current financial statement.</p> <p>b) To resolve to transfer the bank balances and standing orders to the Council's new bank account – Proposed Cllr Wiswold, seconded Cllr Fotheringham and agreed by all to transfer the general chequing account figure of £35091.14 and close the Cater Allen account. The play area equipment fund is to be re-reconciled to the budget statement before transferring.</p> <p>c) To resolve to purchase a new Council laptop – Proposed Cllr Fotheringham, seconded Cllr Canton and agreed by all to purchase a Lenovo bundle for £482.49. The Clerk will purchase the laptop and be reimbursed following payment.</p> <p>d) Invoices for payment to be agreed (all excluding VAT where appropriate) - Proposed Cllr Fotheringham, seconded Cllr Canton and agreed by all to make the following payments:-</p> <table border="1"> <thead> <tr> <th><u>Payee</u></th> <th><u>Detail</u></th> <th><u>Gross</u></th> <th><u>VAT</u></th> <th><u>Net</u></th> </tr> </thead> <tbody> <tr> <td>Multidata</td> <td>Broadband charges</td> <td>38.92</td> <td>0.00</td> <td>38.92</td> </tr> <tr> <td>Mrs L Richardson</td> <td>Clerks Salary and expenses</td> <td>461.00</td> <td>0.00</td> <td>461.00</td> </tr> <tr> <td>Rudies Roots</td> <td>Village Plants</td> <td>532.98</td> <td>88.83</td> <td>444.15</td> </tr> <tr> <td>Mrs P Sargeant</td> <td>Bus Shelter Cleaning</td> <td>200.00</td> <td>0.00</td> <td>200.00</td> </tr> <tr> <td>Cllr B Patchett</td> <td>Speed sign storage</td> <td>45.00</td> <td>0.00</td> <td>45.00</td> </tr> <tr> <td>Welton PC</td> <td>Play area inspections</td> <td>40.00</td> <td>0.00</td> <td>40.00</td> </tr> <tr> <td>Royal British Legion</td> <td>Remembrance Wreath</td> <td>18.00</td> <td>0.00</td> <td>18.00</td> </tr> </tbody> </table>	<u>Payee</u>	<u>Detail</u>	<u>Gross</u>	<u>VAT</u>	<u>Net</u>	Multidata	Broadband charges	38.92	0.00	38.92	Mrs L Richardson	Clerks Salary and expenses	461.00	0.00	461.00	Rudies Roots	Village Plants	532.98	88.83	444.15	Mrs P Sargeant	Bus Shelter Cleaning	200.00	0.00	200.00	Cllr B Patchett	Speed sign storage	45.00	0.00	45.00	Welton PC	Play area inspections	40.00	0.00	40.00	Royal British Legion	Remembrance Wreath	18.00	0.00	18.00	Clerk
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176.19	<p>Highways and Maintenance</p> <p>a) Update report – Cllr Fotheringham has reported a number of potholes.</p> <p>b) To receive an update regarding meeting with LCC in relation to flooding matters on Sudbrooke Road – No update received and this can be removed from the agenda.</p>																																									
177.19	<p>Planning matters :-</p> <p>a) To discuss and take any necessary action regarding Community Infrastructure Levy payment in respect of housing development off Langworth Road – The Clerk will continue to chase this up with 2 West Lindsey Councillors and District Cllr Waller.</p> <p>b) 142075 – The Old Stables, 42 Sudbrooke Road – Mark Harris Commercial change of use of existing agricultural land to accommodate proposed erection of a new portal framed production unit and workshop, including reconfiguration of existing buildings and alterations and widening of the principle vehicular entrance – Discuss and submit comments – Proposed Cllr Fotheringham, seconded Cllr Canton and agreed by all to support the application with the following comments:- CJN TO FORWARD COMMENTS FOR SUBMISSION</p> <p>c) Central Lincolnshire Local Plan Fact Check – To discuss and submit any comments – The Council do not agree the figures given and will request further time over Christmas to investigate and amend as needed.</p>	Clerk																																								
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178.19	<p>Field paths</p> <p>a) To discuss any maintenance due to the village field paths – No action needed</p>																																									
179.19	<p>Reports</p> <p>a) Grange Park – receive update report – Cllr Mrs Nicol reported the following:- - Work to be undertaken by Barbers Farms was agreed and permission to enter Grange Park was given.</p> <p>b) Scothern Recreation Centre and Spirit of Scothern – receive update report:-</p>																																									

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	<ul style="list-style-type: none"> - Fundraising is ongoing – Flix in the Stix is very well attended, the fashion show was well attended as was the festive afternoon tea. - There is no meeting now until February 2020. 	
180.19	Compliance – none	
181.19	Correspondence – for information only <ul style="list-style-type: none"> - LALC – Weekly newsletter - Resident – Use of Craypool Lane by HGVs 	
182.19	Next meetings <ul style="list-style-type: none"> – Monthly Meeting Wednesday 8th January 2020 at 7.30pm at the Methodist Church, Main Street, Scothern 	

