

### SCOTHERN PARISH COUNCIL MEETING

A meeting of Scothern Parish Council took place on Wednesday 4<sup>th</sup> July 2018 at the Methodist Church, Main Street, Scothern.

Present: Cllrs Mrs C Nicoll (Chair) (CJN), J Fotheringham (JLF), Ms L Mumford (LM) and Mrs M Tointon (MT)

Also Present: 2 members of the public

Clerk: Mrs L Richardson

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| 105.18 | Housekeeping  |  |
| 106.18 | External Reports<br>a) Police report – Circulated to Councillors prior to the meeting. A number of incidents took place in May and June 2018 including anti-social behaviour, attempted entry to the care home and a female grabbed into a vehicle. The Clerk was requested to follow up the latter crime with the Police.<br>b) District Councillor Report – Circulated to Councillors prior to the meeting.<br>- A number of grants are available including a Healthy Homes Grant.<br>- The new crematorium at Gainsborough has been granted permission to go ahead.<br>- The WLDC Outreach leisure pilot in Scothern and Sudbrooke is being very well attended and sessions are likely to continue in September.<br>c) County Councillor Report – None received  |  |
| 107.18 | Public Session<br>- 16/07/2018 – Scothern Road, Nettleham will be closed for approximately 10 days. There is no certainty that a bus will be running through the village.<br>- Concerns were raised regarding application number 137918 – Land adjacent to South Dene, off Langworth Road, due to the number of changes being made from the original application.   |  |
| 108.18 | Apologies for Absence: District Cllr Waller sent apologies due to WLDC commitments.   |  |
| 109.18 | Declarations of Interest (Pecuniary or Non-Pecuniary): Cllr Ms Mumford declared an interest in agenda item 7g as a trustee of Scothern Recreation Centre.   |  |
| 110.18 | Minutes of previous meetings<br>a) Minutes of the meeting held on 6 <sup>th</sup> June 2018 – to receive, approve and sign as minutes – Proposed Cllr Fotheringham, seconded Cllr Ms Mumford and agreed by all to sign the minutes as an accurate record – signed by the Chair.   |  |
| 111.18 | Update Reports:<br>a) Future use of BT phone box – To receive an update – No further update has been received. The Clerk will follow this up for the next meeting. Cllr Ms Mumford and Cllr Mrs Tointon will meet before the next meeting to agree on wording of proposed information boards etc.<br>b) To receive an update regarding the 2 <sup>nd</sup> village defibrillator – The defibrillator not able to be installed at the school due to the lack of electricity at the preferred site. Proposed Cllr Ms Mumford, seconded Cllr Fotheringham and agreed by all to contact Deers Leap Properties (Truelove Developments) to request that the new bus shelter has a light installed adequate to run a defibrillator.<br>c) To receive update on Lincolnshire County Council speed watch initiative – Clerk to contact Sudbrooke Parish Council to see if interested in sharing the speed initiative equipment and hence sharing the costs.<br>d) To discuss and take any necessary action regarding the New Homes Bonus and Community Infrastructure Levy – Clerk to follow up with WLDC and District Cllr Waller regarding arranging a meeting to discuss this further.<br>e) To discuss and take any necessary action regarding the Best Kept Village competition – No update to minute.<br>f) To discuss and take any necessary action regarding the best kept garden competition – The next round of judging will take place shortly and the third round in August. | LM/MT<br><br>Clerk<br><br>Clerk<br><br>Clerk<br><br>LM |

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|        | <p>g) To receive an update regarding actions taken following a meeting with Scothern Recreation Centre – Proposed Cllr Fotheringham, seconded Cllr Mrs Tointon and agreed by all that the following recommendations are accepted:</p> <ul style="list-style-type: none"> <li>- Para 4 of the Grant Awarding Policy be amended to allow a maximum grant award of £10,000.</li> <li>- All electors of Scothern be invited to participate in a consultation exercise following receipt of a grant application.</li> <li>- Consultation will remain in force for a period of two years; after this period electors will be consulted again. A grant application will be required each year and Council will reserve the right to refuse any application.</li> <li>- Consultation documents to be delivered to each household in the Parish with sufficient copies for all registered electors to indicate support or otherwise.</li> <li>- Consultation documents to clearly state the implications on the Council Tax based on figures received from West Lindsey District Council based on a Band D property.</li> <li>- Date be fixed for return of consultation to be delivered to CJN, MT, JF addresses however arrangements to be made for collection if necessary.</li> <li>- Once documents prepared advice be sought from the Parish Liaison Officer at Lincolnshire County Council to ensure conformity with the procedures.</li> <li>- CJN/MT/JF to lead the consultation exercise.</li> </ul>   | CJN/<br>JLF/MT                                    |
| 112.18 | <p>Council Functions:</p> <p>a) Council Vacancies</p> <ul style="list-style-type: none"> <li>- To receive applications for co-option to the Council. None received.</li> </ul> <p>b) Playpark – to discuss and take any necessary action regarding regular safety checks – Proposed Cllr Fotheringham, seconded Cllr Ms Mumford and agreed by all to accept the quote from Stephen Murray for £20 per visit bi-monthly from August 2018. Cllr Mrs Nicoll will forward the inspection form for completion at each inspection.<br/>Clerk to request permission from Scothern Recreation Centre to put a sign on the gate of the Play Area.</p> <p>c) To discuss provision of bus shelter on Dunholme Road – The Clerk to continue to follow up permission from Highways to erect the bus shelter. If no response is received then County Cllr Rawlins will be contacted.</p> <p>d) To receive and decide upon quotations for the erection of wooden surrounds on the play area and purchase of more safety bark – Proposed Cllr Fotheringham, seconded Cllr Ms Mumford and agreed by all to accept the quote from PlayDays to purchase further bark for around the play equipment and to erect wooden shuttering around the swing area.<br/>Proposed Cllr Ms Mumford, seconded Cllr Mrs Tointon and agreed by all to accept a quote of £1595 from PlayDays to erect wooden shuttering around the swing and slide area (funds from Play Equipment account).</p> <p>e) To discuss and take any necessary action regarding the annual Christmas event<br/>Cllrs Mrs Tointon and Patchett agreed to arrange the annual Christmas event once again.</p> <p>f) To discuss and take any necessary action regarding communication with LCC – Cllr Fotheringham stated that there is a lack of communication with LCC with regards to maintenance within the village. Proposed Cllr Fotheringham, seconded Cllr Patchett and agreed by all to write a letter to LCC Highways regarding the lack of communication when requesting works to be undertaken.</p> | LM/<br>Clerk<br><br>JLF<br><br>Clerk<br><br>MT/BP |
| 113.18 | <p>Financial matters</p> <p>a) Current financial statement – Proposed Cllr Mrs Tointon, seconded Cllr Fotheringham and agreed by all to accept the current financial statement.</p> <p>b) Invoices for payment to be agreed (all excluding VAT where appropriate) – Proposed Cllr Ms Mumford, seconded Cllr Patchett and agreed by all that the following payments be made:-</p> <ul style="list-style-type: none"> <li>- Clerks salary and expenses - £408.14 (salary) £7.00 (Telephone and broadband) £25 (office)= £440.14</li> </ul>  | Clerk   |

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|        | <ul style="list-style-type: none"> <li>- Clerks expenses – Postage £9.06, Salary back pay £25.14, Mileage £4.05 = £38.25</li> <li>- Multidata – Broadband charges - £38.92</li> <li>- Wildflower Shop – Grange Park bulbs - £80</li> <li>- Mrs B Solly – Internal Audit Fee - £40</li> <li>- Scothern Methodist Church – Room Hire - £60</li> <li>- Rudies Roots – Village Planters - £590</li> <li>- Glendale – Grass cutting - £705.48</li> <li>- Allen Signs – Village Planter Sponsorship Signs - £80</li> <li>- Dave Black – Website Hosting £59.33</li> </ul> <p>It was agreed by all that expected payments can be made during the August recess once invoices have been received.</p>  |   |
| 114.18 | <p>Highways and Maintenance</p> <p>a) Update report – Cllr Fotheringham gave the following update:</p> <ul style="list-style-type: none"> <li>- Edge repairs in the village have been reported again.</li> <li>- A pothole on Cross Street has been reported.</li> <li>- A street sign for Cross Street has been requested from WLDC.</li> <li>- Road sweep has been requested.</li> <li>- Fly tipping on Heath Road has been reported.</li> <li>- Glendale has undertaken the hedge maintenance work requested.</li> <li>- It was agreed by all to send a letter to LCC Highways regarding the resurfacing of the footpath from Scothern to Sudbrooke.</li> <li>- Loss of bus service for 10 days due to Scothern Road being closed. It was agreed by all to write a letter to Stagecoach and LCC to state our disappointment at the village possibly losing the bus service for a further 10 days and a new route should be used or request that the service bus be allowed through the road closure. There is a lack of services in the village and the bus route is invaluable to members of the village. Sue Rawlins and Richard Davies will also be sent a copy.</li> </ul> <p>b) To receive and decide upon quotes for the replacement and maintenance of timber posts and railings around the village – Proposed Cllr Patchett, seconded Cllr Ms Tointon and agreed by all to accept the quote from Jacob Fotheringham for £1528.50 to undertake the necessary work.<br/>Cllr Fotheringham abstained from this decision due to the contractor being a family member.</p> | <p>JF</p> <p>CJN/<br/>Clerk<br/>CJN/<br/>Clerk</p> <p>Clerk</p> |
| 115.18 | <p>Planning matters –</p> <p>a) 137626 – North Field Farm, Langworth – Planning application to erect agricultural storage and staff amenity building – Granted</p> <p>b) 133742 – Land at Dunholme Road – Planning application to vary condition 1 of planning application 136923 granted 22<sup>nd</sup> February 2018 re: approved drawings – Granted</p> <p>c) 137868 – 30 Sudbrooke Road - Planning application to erect a two storey side extension with new porch and replacement single storey garage – to discuss and submit comments to WLDC – Proposed Cllr Fotheringham, seconded Cllr Ms Mumford and agreed by all to support this application.</p> <p>d) 137838 – 18 The Alders – planning application for single storey extension – to discuss and submit comments to WLDC – Proposed Cllr Fotheringham, seconded Cllr Mrs Tointon and agreed by all to support this application.</p> <p>e) 137834 – Ashwell House, Nettleham Road - Planning application for proposed replacement of existing wooden, single glazed conservatory with UPVC double glazed conservatory – to discuss and submit comments to WLDC – Proposed Cllr Fotheringham, seconded Cllr Mrs Tointon and agreed by all to support this application.</p> <p>f) 137918 – Land adj. to South Dene, off Langworth Road – Proposed Cllr Fotheringham, seconded Cllr Ms Mumford and agreed by all to submit the following comments:- Proposed Cllr Fotheringham, seconded Cllr Ms Mumford</p>   | Clerk   |

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| 115.18 | <p>and agreed by all that this application goes beyond varying conditions and WLDC will be requested to advise the applicant that a new planning application should be submitted.</p> <p>g) To discuss and take any necessary action regarding the WLDC CIL training on 5<sup>th</sup> September 2018 – Cllr Fotheringham will attend on behalf of the Parish Council.</p>  | Clerk |
| 116.18 | <p>Fieldpaths</p> <ul style="list-style-type: none"> <li>- To receive an update regarding maintenance of the village fieldpaths – No update to minute.</li> <li>- To take any necessary action regarding fieldpaths 149 and 153 – The Clerk has followed up a reply from LCC but has not received any further update. Further requests will be made before the next meeting.</li> </ul>   | Clerk |
| 117.18 | <p>Reports</p> <p>a) Grange Park – to receive report</p> <ul style="list-style-type: none"> <li>- The last meeting took place on 18<sup>th</sup> June.</li> <li>- All orchard trees have been “adopted”.</li> <li>- The site has been rotovated and seeded.</li> <li>- Benches and noticeboards have been painted.</li> <li>- Plane tree has been damaged</li> </ul> <p>b) Scothern Recreation Centre – receive update report</p> <ul style="list-style-type: none"> <li>- The central heating has been done.</li> <li>- It has been agreed that erecting wooden shuttering around the swings and slides can be done.</li> </ul> <p>c) Spirit of Scothern – village hall revitalisation project – receive update report</p> <ul style="list-style-type: none"> <li>- Fashion show was well attended and another one is being planned for November.</li> <li>- Other events have also taken place and are being well attended.</li> <li>- Flix in the Stix will no longer receive funding; SRC looking at purchasing equipment to run similar events.</li> <li>- Cookery book has been finalised and is at the printers. It is hoped a launch night will be held at a later date.</li> </ul> |       |
| 118.18 | Compliance – none   |       |
| 119.18 | <p>Correspondence – for information only</p> <ul style="list-style-type: none"> <li>- WLDC – Explanation regarding comments made on Dunholme Road Development</li> <li>- LCC – Resilient Communities Conference details</li> <li>- Deers Leap and LCC – Communications regarding the erection of a bus shelter on Dunholme Road</li> <li>- GDPR Security Compliance Checklist from Cllr Patchett</li> </ul>   |       |
| 120.18 | <p>Staff Matters:</p> <p>a) To resolve to close the meeting to press and public – Proposed Cllr Fotheringham, seconded Cllr Mrs Tointon and agreed by all to close the meeting to press and public to discuss staffing matters.</p> <p>b) To discuss and take any necessary action regarding the Clerks appraisal – Proposed Cllr Fotheringham, seconded Cllr Mrs Tointon and agreed by all to agree to the National salary increase.</p>   |       |
| 121.18 | Next meeting – monthly meeting 5 <sup>th</sup> September 2018 at 7:30pm at the Methodist Church, Main Street, Scothern.   |       |

Meeting closed: 21:30

Signed (Chairman) ..... 5<sup>th</sup> September 2018