

Minutes of Scothern Parish Council (SPC) meeting which took place on Wednesday 14 December 2022 at 7.30pm in the Methodist Church, Main Street, Scothern.

Present: Cllrs Mrs CJ Nicoll (CJN) (Chair), J Fotheringham (JF), J Johnson (JJ), R Creaser (RC), N Reyner (NR), D Canton (DC)

In attendance: District Councillor Bob Waller, 1 member public.

Meeting started at 7.30pm

Housekeeping – given by Chair

#### 174.22 External Reports

##### a) Police Update (DC)

- Update on recent visit from new community police inspector and requests. Cllr Canton reported that meeting had taken place when parking and non-visibility of policing team were raised. Police Inspector to be advised that
  - Councillor will attend a joint parish councils meeting in February when date advised.
  - Inspector to be notified that Sudbrooke Road\* / Juniper Drive\* / Main Street [St Lukes], Craypool Lane / Orchard Close / 16 Church Street / junction Sudbrooke Road-Church Street are areas where parking is considered to be an issue. \* particularly at school start/leaving times.

**Action:** Clerk

##### b) District Councillor Report (RW)

- WLDC Planning meeting 30 November – travellers site at Grange de Lings approved as no viable planning reasons to refuse.
- “services” at A15 roundabout near Lincolnshire showground – outline approval given however discussions ongoing between LCC and WLDC
- Planning – 16 Church Street ongoing discussions
- Details of WLDC opening times and waste collections over Christmas period given.
- No complaints in October regarding waste collections in WLDC
- Solar Projects Update – residents can make comment in relation on the four Nationally Significant Infrastructure Projects via website <https://www.west-lindsey.gov.uk/planning-building-control/solar-development-proposals-west-lindsey>
- Neighbourhood Plans becoming more and more important and will carry more weight under the revised Central Lincolnshire Local Plan. Across WLDC 23 are made and 20 in preparation. Five are currently under review and 39 communities are still to decide/commence.
- Council Tax Energy Rebate Scheme – discretionary payments are being made to Band E properties. Funded by central government.
- No complaints received by WLDC waste collection services during October despite c65,000 bins being emptied across WLDC.
- Scampton – update given on the future of RAF Scampton.
- Will be standing down in May (2023 is election year) and will not be eligible for re-election as now lives out of ward.

##### c) County Councillor Report (SR) – apologies received (comments received reported at appropriate agenda item).

175.22 Public Session – member of public raised the lack of bus services.

Order called: 20:05

**Resolved** that Cllr Mrs Nicoll act as Clerk due to the absence of the Clerk (illness).

176.22 Apologies for Absence – received from Cllr B Patchett, resolved reason for absence be accepted as valid.

177.22 Declarations of Interest (Pecuniary or Non-Pecuniary) – none received.

**Resolved** Cllrs check WLDC website and confirm to Clerk that Register of Interests form is up to date.

**Action:** all Councillors

178.22 Notes of Council Meeting held on 9 November 2022 – to receive, approve and sign as minutes. **Resolved** notes of meeting be signed by Chair as accurate record of meeting.

## 179.22 Update Reports:

- a) To receive an update regarding the Community Speed Initiative (DC/RC)
- Noted additional Speed Indicator Device – has been despatched.
  - Grant application to IGAS – nothing to report
  - Following data given
    - For period 7 November 2022-12 December 2022 (26 days)
      - Sign 1 – Dunholme Road: incoming 51,628, outgoing 63,614
      - Sign 2 – Sudbrooke Road: incoming 45,700, outgoing 35,984
- b) To receive an update on the maintenance and possible relocation of the war memorial (CN)
- Noted public consultation produced no objections to proposal.
  - PCC currently making application for Faculty.
- c) To agree the costs to subscribe to the gov.uk email addresses (CN)
- **Resolved** all Councillors/Clerk be allocated "@gov.uk" email addresses at following costs:
    - Initial enrolment to domain and one year subscription £120 (ie two years)
    - Year 3 and ongoing annual subscription £60 pa
    - £2 per user per month (7 councillors and clerk) = £16 per month in perpetuity
    - £25 initial "set up" costs, any future costs to be on a "time" basis**Resolved** Springbok Computers be appointed administrator to manage enrolment and create email addresses. Springbok Computers to invoice on an annual basis for domain subscription and on a monthly in arrears basis for email addresses  
*nb: all costs inclusive of VAT*  
**Action:** Clerk to advise Springbok Computers and complete application template.
- d) To confirm subscription for Microsoft Office package (CN)
- Resolved** to subscribe to Microsoft Office 365 via Springbok Computers at a cost of £14.95 per month (inclusive of VAT). Springbok Computers to invoice on a monthly in arrears basis  
**Action:** Clerk to advise Springbok Computers and complete application template.
- e) Christmas:
- Christmas Tree event successful event held – noted tree provided and erected by the Straw family. Thanks had been publicly expressed at the event.
  - Village Live Advent Calendar – going well
- f) To receive an update on Central Lincolnshire Local Plan – Examination Review  
 Noted CJN attended Examination Review hearing at the Doubletree Hilton in Lincoln on 24 November 2022. Outcome not expected until 2023.
- g) To resolve as required on matters pertaining to the new Parish Council mobile phone – noted mobile telephone from Tesco now in use at a monthly subscription of £7.50 (incl VAT). Ongoing monthly payment to be via BACS.
- h) To consider any quotes for play equipment repairs arising from RoSPA report – nothing to report

## 180.22 Council Functions:

- a) To discuss and take any necessary action regarding the Neighbourhood Plan review – Regulation 14 consultation with statutory agencies now completed. Amendments currently being made – next meeting to be held 18 January 2023.
- b) Bus matters:  
 To review, discuss and take any necessary action in relation to CallConnect bus services through village – no response received from Sir Edward Leigh MP. C/Cllr Sue Rawlins reported that discussions are ongoing regarding CallConnect timetabling. Further approaches to be made to P C Coaches in relation to extension of the service operating Lincoln/Nettleham.  
**Action:** Chair
- c) To receive a proposal to adopt draft Pension Contribution and Employers Discretion Policy (Pension). Noted draft policy distributed prior to meeting. **Resolved** Policy be adopted.  
**Action:** Clerk to display on SPC website.

- d) Lincolnshire Pension Fund Valuation Results:
- note proposed minimum contribution rates for employers from 1 April 2023 – 21 March 2026 as: 23.9% (year ending 31 March 2024); 25.2% (year ending 31 March 2025); 26.6% (year ending 31 March 2026) **Resolved** figures be accepted
  - Resolve to sign required declaration form to certify the abovementioned contributions that SPC will pay over the next three years **Resolved** declaration be signed

**Action :** Clerk

- e) To note October play inspection - noted

#### 181.22 Financial matters

- a) Current financial statement – statement circulated prior to meeting. **Resolved** statement be accepted.

- b) To approve grass cutting and maintenance quotation of £7949.52 – noted quotation received from Glendale Countryside. **Resolved** quotation be accepted with minor amendments.

**Action:** Clerk

To approve quotes for maintenance of planters as follows:

– Summer 2023: £590.31 + £118.06 Vat, Total £708.37

– Winter 2023: £480.33 + £96.07 vat, Total £576.40

**Resolved** noted quotations received from Rudies Roots, Nettleham be accepted.

**Action:** Clerk

- c) To note reappointment of PKF Littlejohn LLP as external auditor for financial periods 2022-23 to 2026-27 - noted

- d) Invoices for payment to be agreed (All). **Resolved** following payments be made.

Payee	Detail	Exc VAT	VAT	Inc Vat
Multidata (Dec)	Wifi Broadband provision at village hall (reimbursed by WLDC)	37.16	7.43	44.59
Pauline Sargeant	Quarter 3 bus shelter cleaning	250.00		250.00
Glendale*	Grasscutting/groundworks Rec Centre can't find invoice	69.37	13.87	83.24
Post meeting note: *invoice paid 10 November 2022				
Cllr Cathryn Nicoll	Expenses	49.32	1.79	51.11
Mrs M Vail (Clerk)	Net Salary, August (9 hrs), 5 <sup>th</sup> Sept – 31 <sup>st</sup> Dec	1563.18		1563.18
HMRC	PAYE, NI, August (9 hrs), 5 <sup>th</sup> Sept – 31 <sup>st</sup> Dec **	779.69		779.69
LCC Pension	Pension, August (9 hrs), 5 <sup>th</sup> Sept – 31 <sup>st</sup> Dec **	632.77		632.77
Post meeting note: ** payments yet to be made confirmation of amounts / vouchers needed				
Mrs M Vail (Clerk)	Expenses - November	11.00		11.00
Welton PC	Play area inspections 13/10/22 and 22/11/22 should be monthly	40.00		40.00
Cllr Jane Johnson	Expenses – printer ink Best Garden Competition	30.00	6.00	36.00
Scothern Methodist Church	Neighbourhood Plan meetings (3)	75.00		75.00
Scothern Methodist Church	Parish Council meetings (3)	75.00		75.00
Hallmarque	PAT Testing Christmas tree lights	12.00		12.00
LAB Planning Services	Neighbourhood Plan work ref. Regulation 14 consultation	1200.00		1200.00

#### 182.22 Village maintenance:

- a) To discuss and take any necessary action regarding village maintenance (RC) – nothing to report
- b) To receive any update from LCC regarding when enforcement action will take place in respect of an overgrown hedge on Lime Tree Paddock – noted copy email received from resident to Lincs CC indicating hedge will be cut back during January 2023.

#### 183.22 Highways:

- a) Update report (JLRF)  
Glendale final weed treatment on Sudbrooke Road and kerb on west side – Glendale to complete.  
WLDC road sweeping – completed.
- b) To discuss and take any necessary action following any response from LCC to request they check the offlets and gullies; and to jet drains, regarding flooding on Main Street, adjacent to number 23, and resurfacing of Dunholme Road and Main Street – nothing to report
- c) To receive any update from LCC, and take any necessary action, regarding flooding issues on Craypool Lane – nothing to report but ongoing

- d) Beck:
- To receive update on beck cutting by contractor - done
  - To receive update on clearing of section of beck by Witham Third IDB - done
  - To receive any update from LCC as to when support put in where beck wall is damaged, will be removed – nothing to report

184.22 Planning matters:

- a) 145096 - Hybrid planning application: proposed 57km pipeline scheme between Elsham and Lincoln, a 1.5km spur at Welton, associated above ground infrastructure at Elsham, together with outline planning application for associated ground infrastructure at Welton with access to be considered and not reserved for subsequent application – awaiting determination.
- b) 145704 - Planning application: proposed first floor extension over former double garage and 2no. rear single storey extension - Thistle Grove 40 Sudbrooke Road Scothern Lincoln LN2 2UZ – awaiting determination.
- c) 145522 - Farm yard to East of Red Barn Farm Langworth Road Scothern Lincoln LN2 2UP - Planning application for new service road to the barns and farmyard – approved with conditions.
- d) Planning Inspectorate Appeal Ref: APP/N2535/W/22/3306219.  
144213 - Land to rear of Weir Farm Paddock, Scothern. Outline planning application to erect up to 36no. dwellings - access to be considered and not reserved for subsequent applications – agreed response to Planning Inspectorate reinforcing traffic numbers through the village, land not included in the existing and emerging Central Lincolnshire Local Plans and Scothern Neighbourhood Development Plans.

185.22 Field paths

To discuss any maintenance due to the village fieldpaths (BP)

- Report of broken gate on path running from Orchard Close – nothing to report

186.22 Reports – to receive update reports:

- a) Grange Park (CN)
- i. To receive an update regarding work to the damaged fence Grange Park - Barbers Farm – nothing to report
  - ii. To receive an update from the working group – nothing to report.
- b) Scothern Recreation Centre and Spirit of Scothern – receive update report (JLF)
- £98,600 in hand
  - Flix in Stix continues to be successful
  - King Charles III Coronation celebration event being planned
  - Tracey Borman event being planned
  - Christmas Tea – successful event held however not as well supported as last year
  - Proposed new hall not now being planned – looking at refurbishment/alterations to existing hall.

187.22 Correspondence – for information only

- a) LALC newsletter – weekly
- b) WLDC Parish News 14th Edition

188.22 Next meeting – Wednesday 11 January 2023 at 7.30pm at The Methodist Church, Main Street, Scothern

The Chair offered seasons greetings and closed the meeting at 21:44

-----  
Chair  
11 January 2023