

**Minutes** of a Scothern Parish Council (SPC) meeting held on **Wednesday 8 February 2023** at 19:30 at The Methodist Church, Main Street, Scothern.

Present: Cllr Mrs CJ Nicoll (CJN) [Chair], JLR Fotheringham (JLRF), J Johnson (JJ), B R Patchett (BR), R Creaser (RC), D Canton (DC), N Reyner (NR)

In attendance: County Cllr S Rawlins, District Cllr R Waller, 3 members of the public

**Council called to order at 20:03**

018/23 Housekeeping – given by Chair

019/23 External Reports

a) District Councillor Report

- Noted photographic ID will be needed to vote in person at elections in May 2023. WLDC website gives details for anyone not having acceptable ID.
- District Councillor Patterson still to make contact to arrange public meeting for bus services.
- Subscriptions for collection of green waste can now be renewed. Noted WLDC *investigating the feasibility* of premium service for residents who would like winter collection of green waste. Additional cost will be involved.
- NPPF consultations – *Levelling up and Regeneration Bill: Reforms to the National Planning Policy Framework* (NPPF) – proposals can be viewed, D/Cllr Waller can feed back comments to WLDC for inclusion in the WLDC response. Consultation ends 2 March 2023.
- Nationally Significant Infrastructure Projects (NSIP) projects – progress continues – dedicated area on WLDC <https://www.west-lindsey.gov.uk/planning-building-control/solar-development-proposals-west-lindsey> D/Cllr Waller can feed back comments. Multi-disciplinary consultancy appointed to provide technical support.
- Central Lincolnshire Local Plan – Joint Committee meeting to be held 13 April to discuss way forward and timescales. Current consultation period ends 24 February 2023.
- Noted D/Cllr following up on lack of information on the WLDC website regarding outcome of the planning appeal in relation to the property junction of Dunholme Road/Heath Road.
- D/Cllr introduced Anne Welburn, Deputy Leader of WLDC who will be standing for the Sudbrooke Ward of WLDC at forthcoming election.

b) County Councillor Report

- Craypool Lane – advised some works to be completed circa 21 February 2023.
- Bus meeting – C/Cllr requested to be advised when arranged, hopefully LCC officers will attend.
- Gullies full Dunholme Road/Main Street – confirmation given by Parish Cllrs that gullies have not been cleared. C/Cllr to follow up with LCC Highways.
- Master list of highways projects has been compiled by LCC which includes Sudbrooke Road cycle/footpath works, survey junction A158 and speeding A158. Noted however that inflation is having impact on works being done.
- Other issues noted: Social care funding difficulties, difficulty in debt levels being kept down, staff recruitment/training and apprenticeship schemes difficult
- Devolution – under discussion.

020/23 Public Session – member of public raised public transport provision – advised that no information is available at the present time.

021/23 Apologies for Absence – all present

022/23 Declarations of Interest (Pecuniary or Non-Pecuniary) - none declared.

023/23 Notes of Council Meeting held on 11 January 2022 – having been circulated were taken as read. **Resolved** that the notes be signed by the Chair as minutes.

024/23 Update Reports:

- a) To receive an update regarding the Community Speed Initiative (SID)
- Three cameras – now in place, however it is not possible at present to download information from camera 3 on Main Street – Elan City involved in resolving problem which will necessitate removal of the camera for interrogation.

- Recording on Cameras 1 and 2 - similar number as previous months. Speeds recorded: *Camera 1 Dunholme Road* - 11 x >70mph maximum 81mph  
*Camera 2 Sudbrooke Road* - 5 x >70mph maximum 93mph.
- Grant application to IGAS – submitted, outcome will be known end of March.
- b) To receive an update on the maintenance and relocation of the war memorial – nothing to report
- c) To note arrangements for transfer to “gov.uk” email addresses - progressing
- d) To receive an update on Central Lincolnshire Local Plan – results of latest consultation awaited, however would appear that the two proposed sites for Scothern are still included.
- e) To consider any quotes for play equipment repairs arising from RoSPA report – quotation requested from Playdayz.
- f) To receive and discuss any Police matters including Police cluster meeting
  - Noted that the cluster meeting will be held at the Methodist Church, Scothern on Monday 20 February 2023 at 10:30. Agreed Cllrs DC/JJ/NR attend.
  - Agreed Scothern Parish Council will meet the cost of the hire of the room - £25.00.
- g) To discuss and take any necessary action regarding the Neighbourhood Plan review – noted next meeting 15 February 2023, when it is hoped final documents will be agreed for presentation and adoption at the Parish Council meeting on 8 March 2023.
- h) Bus matters:
  - To review, discuss and take any necessary action in relation to bus services through village – noted contact from D/Cllr Roger Patterson regarding public meeting date awaited.
- i) To discuss provision of emergency light adjacent to defibrillator at Village Hall – noted quotation received from J D Clay Ltd in the sum of £225.00 exc VAT; quotation accepted.

025/23

Council Functions:

- a) To receive, discuss and adopt (JJ)
  - Terms of Reference (ToR) - Grange Park – noted Grange Park Group accepted the ToR with the addition of information regarding funding. Agreed ToR be adopted and published on SPC website.
- b) To discuss and agree date of Annual Parish Meeting (APM) – **Resolved** Annual Parish Council meeting be held on 8 March 2023 followed by a Parish Council meeting. If possible, public meeting in relation to bus services be included in the APM.
- c) To discuss subscription to the Lincolnshire Association of Local Councils (LALC) Annual Training Scheme (ATS) 2023/24 at a cost of £138.00 inc VAT – **resolved** SPC subscribes to the scheme to allow Councillors/Clerk to attend training events.
- d) To discuss any community events/arrangements for King Charles III Coronation – agreed that SPC collaborates/assists with Scothern Recreation Centre at an event to celebrate the Coronation of Charles III. Noted funding available from the D/Cllr Community Initiative Fund to support the event.  
**Action:** Acting Clerk to advise Scothern Recreation Centre.

026/234

Financial matters

- a) To discuss purchase of up-to-date Charles Arnold Baker £131.99 – resolved up to date version of Local Council Administration by Charles Arnold Baker be purchased from LALC. (nb: SPCs current version is 20 years old).  
**Action:** Acting Clerk
- b) Current financial statement – noted financial information distributed prior to meeting.  
**Resolved** financial statement be accepted.
- c) Invoices for payment to be agreed (All)  
**Resolved** invoices as listed below be paid.  
**Action:** Acting Clerk

Payee	Detail	Exc VAT	VAT	Inc Vat
Multidata (February 2023)	Wifi Broadband at village hall (reimbursed by WLDC)	37.16	7.43	44.59
Cllr Cathryn Nicoll	Expenses (Neighbourhood Plan/Printer Cartridges)	36.48	5.00	41.48
LALC	Annual Membership	269.43	0	269.433
LALC	Internal Audit	200.00	40.00	240.00
LALC	Webmaster – 5 hours	75.00	15.00	90.00
HMRC	PAYE/NI – Michelle Vail	750.76	0	750.76
Welton Parish Council	Play equipment inspection	20.00	0	20.00
Rudies Roots Nurseries	Winter planting of village planters (expected expenditure)	444.15	88.83	532.98

- 027/23 Village maintenance:
- a) To discuss and take any necessary action regarding village maintenance – noted none identified.
  - b) Compilation of asset register and arrangements for inspection of assets – Cllr Creaser presented suggested asset register and inspection arrangements for agreement. Following discussion and suggestions further detail to be reviewed at future meeting.
- 028/23 Highways:
- a) Update report – nothing to report.
  - b) LCC to check offlets and gullies on Main Street and Dunholme Road/jet drains adjacent to 23 Main Street following resurfacing of Dunholme Road and Main Street – noted included in LCC scheduled works
  - c) Flooding issues on Craypool Lane – LCC work scheduled for February 2023
  - d) Overgrown hedge on Lime Tree Paddock – C/Cllr to request inspection by Enforcement Team at LCC to confirm work has been carried out satisfactorily.
  - e) Noted Sudbrooke Road cycle path (eastern side) and footpath (western side) on list of works.
- 029/23 Planning matters:
- a) Planning Inspectorate Appeal Ref: APP/N2535/W/22/3306219.  
144213 - Land to rear of Weir Farm Paddock, Scothern. Outline planning application to erect up to 36no. dwellings - access to be considered and not reserved for subsequent applications – noted decision awaited from Planning Inspectorate which could take up to six months or more.
- 030/23 Field paths  
To discuss any maintenance due to the village fieldpaths – nothing to report.
- Report of broken gate on path running from Orchard Close – privately owned gate; PC has no jurisdiction.
- 031/23 Reports – to receive update reports:
- a) Grange Park (CN)
    - i. To receive an update regarding work to the damaged fence Grange Park - Barbers Farm – nothing to report
    - ii. To receive an update from the working group – next meeting 27 February 2023.
  - b) Scothern Recreation Centre (SRC) and Spirit of Scothern – receive update report
    - Noted SRC now proceeding with phase 1 of refurbishment – meeting room ceiling replaster / total re-decoration of all areas, replacement of all sanitary fittings, door/hatch openings to be adjusted. 12m x 1.5m extension east side access to toilets to make toilet access easier.
    - Events  
Tracey Borman event arranged  
Flix in Stix and 40s night – very successful
- 032/23 Correspondence – for information only
- LALC E-news 16 January 2023
  - WLDC Council papers for meeting 23 January 2023
  - NALC Newsletter – Information regarding King Charles III Coronation
  - LALC E-news – 30 January 2023
- 033/23 Next meeting  
Wednesday 8 March 2023 following Annual Parish Meeting at The Methodist Church, Main Street, Scothern

**Meeting closed: 21:20**

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Chair  
8 March 2023