SCOTHERN PARISH COUNCIL

BANK RECONCILIATION			
Bank balance per bank statements 31/10/23			
Lloyds Bank (main account)	67313.73		
Lloyds Bank (Playarea)	5032.50		
Add unbanked cash:			
		72346.23	
ANNUAL ANALYSIS		**Main a/c**	**Play a/c**
Opening balance as at 01/04/23 (reserves)		29194.30	3720.30
Earmarked reserves at 01/04/23		20776.46	
Add: Precept		32110.00	
Add: WLDC Precept Grant		100.00	
Add: other receipts (see income received)	Note A	416.00	
Add: Grant - iGas (SID)		1000.00	
Add: WLDC Broadband repayment		95.88	
Add: Play equipment transfer			1500.00
Add: VAT repaid 01/07/22-31/03/23		2548.46	
Add: WLDC Broadband repayment		95.88	
Add: Government Bond - Grange Park		499.66	
Add: Mark Harris - sponsorship Best Garden Competition		100.00	
Add: WLDC Broadband repayment		143.82	
Total income:		**87080.46**	**5220.30**
Less: Payments in the year (inc VAT)		19766.73	187.80
Closing Balance at 31/10/23		**67313.73**	**5032.50**
Balance at Bank 31/10/23		67313.73	5032.50
Uncleared cheques:			
		67313.73	**5032.50**
Main Account 31/10/23		67313.73	
Play Equipment Account		5032.50	
Total		**72346.23**	

Note A: paid in error - should have been paid to Scothern Recreation Centre (repaid to WLDC)

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EXPENSES 1 APRIL 2023 - 31 MARCH 2024

								Administration												Donations					Maintenance													
Date	Supplier	Details	BACS/Chq No	Lloyds inc VAT	Lloyds VAT	PlayEquip inc VAT	Play Equip VAT	Clerks Salary HMRC Pension	Clerk Home Office Telephone	Postage Stationery Printing Mileage ICO	IT support (Sage/MS Office/Email/Website)	Meeting Rooms	Insurance	Broadband (Rec Centre)	LALC Annual Subs M'ship Training etc	Audit	Public Engagement (inc S104)	Elections	PAT Testing	Community Support Fund	Playing Field grass cutting	St Germains Church grass cutting	Section 137	Verge FFP cutting	Grange Park ground works	Recreation Centre Play area cutting weedkill	Beck	Cut hedges trees	Sudbrooke Road (50% Sudbrooke PC)	Planters	Benches	Maintenance Programme	Bus Shelters	Play Equip Maintenance inspections etc	Grants etc	Transfers		
#######	LALC	Annual Training Scheme	BACS	138.00	23.00										115.00																						115.00	
#######	C J Nicoll	Mileage - nomination papers to WLDC	BACS	17.10						17.10																											17.10	
#######	Multidata	Broadband Village Hall - repaid by WLDC	BACS	47.94										47.94																							47.94	
#######	Clerks salary - April		BACS	524.55				524.55																													524.55	
#######	Gear4Music Ltd	Charles III Coronation - D/Cllr CIF grant	BACS	555.00	92.50																														462.50		462.50	
#######	BannerBuzz (Design Print Banner Ltd)	Repaid/C J Nicoll - Charles III Coronation - D/Cllr CIF grant	BACS	67.85	9.80																														58.05		58.05	
#######	Cheapestonline (D K Associates)	Charles III Coronation - D/Cllr CIF grant	BACS	63.14	1.19																														61.95		61.95	
#######	Little Eskimo Ltd	Charles III Coronation - D/Cllr CIF grant	BACS	165.00	27.50																														137.50		137.50	
#######	HMRC	PAYE	BACS	30.00				30.00																													30.00	
#######	Multidata	Broadband Village Hall - repaid by WLDC	BACS	47.94										47.94																							47.94	
#######	Transfer to Play Equipment Account	Repairs/replacements Included in Precept	BACS	1500.00																																1500.00	1500.00	
#######	Clerks salary - May		BACS	524.55				524.55																													524.55	
#######	WLDC	Repaid - payment made in error	BACS	416.00																																416.00	416.00	
#######	ICO	Annual subscription	DD	35.00						35.00																											35.00	
#######	J D Clay Ltd	PIR light over defibrillator at Village Hall	BACS	270.00	45.00																											225.00					225.00	
#######	Scothern Recreation Centre	Grant - tables	BACS	1112.72																1112.72																	1112.72	
#######	Scothern Recreation Centre	Coronation Charles III event balance (D/Cllr CIF)	BACS	36.14																															36.14		36.14	
#######	Multidata	Broadband Village Hall - repaid by WLDC	BACS	47.94										47.94																							47.94	
#######	Glendale Countryside	Groundworks	BACS	728.92	121.48																173.08	104.25		240.87	44.05	5.43			39.76								607.44	
#######	Pauline Sargeant	Bus shelter cleaning - quarter 1	C46	250.00																													250.00				250.00	
#######	Springbok Computers	JISC platform / Exchange Server (.gov.uk)	BACS	120.00	20.00						100.00																										100.00	
#######	Springbok Computers	Office 365 subs / Exchange Server (May)	BACS	49.95	8.30						41.65																										41.65	
#######	Springbok Computers	Office 365 subs (March/April)	BACS	29.90	4.98						24.92																										24.92	
#######	Zurich Insurance		BACS	405.59									405.59																								405.59	
#######	Bluebell Nursery	Tree - Charles III Coronation	BACS	61.95	10.33																				51.62												51.62	
#######	Cathryn Nicoll	June Expenses	BACS	38.00					12.00																										26.00		38.00	
#######	Nettleham Methodist Church	Room hire	BACS	100.00								100.00																									100.00	
#######	Groundwork UK	Repayment unspent grant monies	BACS	597.04																															597.04		597.04	
#######	ElanCity	3rd Speed Camera - Langworth Road	BACS	2411.68	401.95																														######		2009.73	
#######	Welton Parish Council	Play Equipment Inspection	BACS			20.00																												20.00			20.00	
#######	Springbok Computers	Office 365 subs / Exchange Server (June)	BACS	74.95	12.47						62.48																										62.48	
#######	Multidata	Broadband Village Hall (July) - repaid by WLDC	BACS	47.94										47.94																							47.94	
#######	Glendale Countryside	Groundworks	BACS	1310.52	218.40																173.08	208.50		481.74	109.30	39.98			79.52								1092.12	
#######	Rudles Roots Nurseries	Village Planters	BACS	674.65	112.45																									562.20							562.20	
#######	Jacob Fotheringham	Restore village benches and gate Grange Park	BACS	380.00																											380.00						380.00	
#######	West Lindsey District Council	Uncontested election fees	BACS	114.14														114.14																			114.14	
#######	Welton Parish Council	Play Equipment Inspection	BACS			20.00																												20.00			20.00	
#######	Springbok Computers	Office 365 subs /Exchange Server (July)	BACS	49.95	8.30						41.65																										41.65	
#######	Multidata	Broadband Village Hall (August) - repaid by WLDC	BACS	47.94										47.94																							47.94	
#######	Glendale Countryside	Groundworks June 2023	BACS	834.05	139.00																129.81	104.25		385.23	36.00				39.76								695.05	
#######	Glendale Countryside	Groundworks July 2023	BACS	1137.18	189.51																173.08	185.67		240.87	80.66	5.43	222.20		39.76								947.67	
#######	Tesco Mobile	Mobile telephone	DD	2.50	0.42				2.08																												2.08	
#######	Springbok Computers	Office 365 subs /Exchange Server (August)	BACS	49.95	8.30						41.65																										41.65	
#######	RoSPA - Playsafety Ltd	Play Equipment Inspection	BACS			127.80	21.30																											106.50			106.50	
#######	Pauline Sargeant	Bus shelter cleaning - quarter 2	Q0047	250.00																													250.00				250.00	
#######	Multidata	Broadband Village Hall (September) - repaid by WLDC	BACS	47.94										47.94																							47.94	
#######	Springbok Computers	Office 365 subs / Exchange Server (September)	BACS	49.95	8.30						41.65																										41.65	
#######	Cathryn Nicoll	Chairs expenses - compost trees - Grange Park	BACS	18.00	3.00																				15.00												15.00	
#######	Lincs Association Local Councils	Delegates fees - Summer Conference	BACS	60.00	10.00										50.00																						50.00	
#######	Jane Johnson	Repay Best Garden Competition Expenses (Sponsors=£145	BACS	179.99	6.67												173.32																				173.32	
#######	Nettleham Methodist Church	Hire of Scothern Methodist Church for meetings	BACS	85.00								85.00																									85.00	
#######	Tesco Mobile	Clerk mobile telephone	BACS	7.50	1.25				6.25																												6.25	
#######	PKF Littlejohn	External audit	BACS	252.00	42.00											#####																					210.00	
#######	TDP Ltd	Benches - Grange Park	BACS	1524.84	254.14																				######												1270.70	
#######	Welton Parish Council	Play equipment inspection	BACS			20.00																												20.00			20.00	
#######	Springbok Computers	Office 365 Subs/Exchange Server (October)	BACS	49.95	8.30						41.65																										41.65	
#######	Multidata	Broadband Village Hall (Octobner) - repaid by WLDC	BACS	47.94										47.94																							47.94	
#######	Cathryn Nicoll	Chairs/Acting Clerk expenses (short paid by 3p)	BACS	71.94	8.67					34.99													19.99											8.32			63.30	
#######	Glendale Countryside	Grass cutting/ground works	BACS	1558.26	259.69																216.35	208.50		620.67	207.86	5.43			39.76								1298.57	
#######	Tesco Mobile	Clerk mobile telephone	DD	7.50	1.25				6.25																												6.25	
#######	Clerks salary - October		BACS	440.25				435.25	5.00																												440.25	
#######	Tesco Mobile	Clerk mobile telephone	DD	7.50	1.26				6.25																												6.25	
#######	Multidata	Broadband Village Hall (November) - repaid by WLDC	BACS	47.94										47.94																							47.94	
#######	Glendale Countryside	Grass cutting/ground works	BACS	636.85	106.35																129.81	104.25		240.87	10.60	5.43											490.96	
#######	Clerk expenses repaid	Printer/paper/inkjet cartridges/play equipment barrier tap	BACS	129.17	21.53					100.81																								6.83			107.64	
	Clerks salary - November		BACS	467.25					5.00	27.00																											32.00	
																																					0.00	
																																					0.00	
																																					0.00	
																																					0.00	
																																					0.00	
																																					0.00	
				21055.44	2187.29	187.80	21.30	######	42.83	214.90	395.65	185.00	405.59	383.52	165.00	#####	173.32	114.14	0.00	1112.72	995.21	915.42	19.99	######	######	61.70	222.20	0.00	238.56	562.20	380.00	225.00	500.00	181.65	######	1916.00	18559.90	18420.26

Gross annual total exc play equipment(inc VAT):		21055.44
Monthly total exc play equipment (inc VAT):	April	1608.58
	May	2523.49 4132.07
	June	6259.83 #######
	July	2602.20 #######
	August	2121.57 #######
	Sept	2475.22 #######
	October	2175.84 #######
	November	

Black text - Cleared bank payments (BACS/Cheque)

Red text - Non cleared cheque details

Blue text - Transfers between PC bank accounts

2022/23 Budget Analysis - 1 April 2023 to 31 March 2024

Item Description	Budget		April	May	June	July	August	Septembe	October	November	December	January	February	March	Income	+/-
				INCOME											Received	
Precept (includes £100 Precept grant from WLDC)	32210.00		32210.00												32210.00	
Grass cutting grant from Lincolnshire County Council (say)	900.00														0.00	
Grange Park Interest (say)	750.00					499.66									499.66	
WLDC broadband payment	535.00				95.88	95.88			143.82						335.58	
VAT Repayment						2548.46									2548.46	
Sudbrooke PC - contribution to grass verge works Sudbrooke Road (say)	400.00														0.00	
iGas - grant to purchase 3rd speed indicator device	1000.00				1000.00										1000.00	
Mark Harris - sponsorship Best Garden Competition								100.00							100.00	
															0.00	
															0.00	
															0.00	
Income Total	**35795.00**	**0.00**	**32210.00**	**0.00**	**1095.88**	**3144.00**	**0.00**	**100.00**	**143.82**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**36693.70**	
				EXPENDITURE											Spent	Balance
Administration																
Clerks Salary (inc PAYE)	7020.00		554.55	524.55					544.05	544.05					2167.20	4852.80
Clerk pension contributions (estimate)	1200.00														0.00	1200.00
Clerk mobile telephone - direct debit	120.00				12.00		2.09	6.25	6.25	6.25					32.84	87.16
Clerk use of home as office (12 x £5)	60.00								5.00	5.00					10.00	50.00
Broadband Multidata (Broadband Village Hall - repaid by WLDC)	535.00		47.94	47.94	47.94	47.94	47.94	47.94	47.94	47.94					383.52	151.48
Printing/stationery	250.00								34.99	34.15					69.14	180.86
Postage	25.00														0.00	25.00
Mileage	150.00		17.10							27.00					44.10	105.90
Meeting room (13 x £25)	325.00				100.00			85.00							185.00	140.00
Capital (office) equipment															0.00	0.00
Subscription to Sage (12 x £7)	84.00														0.00	84.00
Subscription for MS office computer package and email addresses	180.00				66.57	62.48	83.30	41.65	41.65						295.65	-115.65
Computer maintenance and software licences	150.00				100.00										100.00	50.00
Insurance	400.00				405.59										405.59	-5.59
LALC subscription for website support (if needed for major works)	150.00														0.00	150.00
LALC subscription	350.00														0.00	350.00
Training (LALC training/lunches/books & SLCC)	200.00		115.00					50.00							165.00	35.00
ico Registration - paid by DD	35.00			35.00											35.00	0.00
Audit - internal and external	500.00							210.00							210.00	290.00
Public Engagement (incs Best Garden competition/Live Advent Calendar	200.00							173.32							173.32	26.68
Elections	1000.00					114.14									114.14	885.86
PAT Testing	40.00														0.00	40.00
Administration total	**12974.00**		**734.59**	**607.49**	**732.10**	**224.56**	**133.33**	**614.16**	**679.88**	**664.39**	**0.00**	**0.00**	**0.00**	**0.00**	**4390.50**	**8583.50**
Donations																
Community support fund	4000.00				1112.72										1112.72	2887.28
Playing field grass cutting X 30	1323.00				173.08	173.08	302.89		216.35	129.81					995.21	327.79
St Germain's Church Yard x 10	1070.00				104.25	208.50	208.50		208.50	104.25					834.00	236.00
St Germain's Church Yard spraying x 4 (inc with village spraying)	345.00														0.00	345.00
Royal British Legion Remembrance Wreath (137)	25.00								19.99						19.99	5.01
St Germain's Spraying (4 x £80)							81.42								81.42	-81.42
Donations Total	**6763.00**				**1390.05**	**381.58**	**592.81**	**0.00**	**444.84**	**234.06**	**0.00**	**0.00**	**0.00**	**0.00**	**3043.34**	**3719.66**
Village Maintenance																
Village Verge Cutting inc. FFPs x 10	2457.00				240.87	481.74	640.78		481.74	240.87					2086.00	371.00
Grange Park (as per schedule)	950.00				44.05	109.30	116.66		207.86	10.60					488.47	461.53
Recreation Centre Play Area x 30	166.00				5.43	10.86	10.86		5.43	5.43					38.01	127.99
Cut/clear banks of beck x 2	454.00						222.20								222.20	231.80
Weedkill gutters/paths/play equipment area x 4	724.00					29.12	138.93		138.93						306.98	417.02
Hedges/overhanging trees as identified	500.00														0.00	500.00
Sudbrooke Road (50% recoverable from Sudbrooke PC)															0.00	
Cut 3 x verges x 10	410.00				39.76	79.52	79.52		39.76						238.56	171.44
Weedkill x 4	173.00														0.00	173.00
Hedge cutting western side 30mph sign Scothern to Church Street x 1	194.00									39.76					39.76	154.24
Village planters x 4 and window boxes village hall	1430.00					562.20									562.20	867.80
Maintenance to village benches (committed)	500.00					380.00									380.00	120.00
Village Maintenance Programme	1500.00				225.00										225.00	1275.00
Cleaning bus shelters x 3	1000.00				250.00			250.00							500.00	500.00
Total Village Maintenance	**10458.00**				**805.11**	**1652.74**	**1208.95**	**250.00**	**873.72**	**296.66**	**0.00**	**0.00**	**0.00**	**0.00**	**5087.18**	**5370.82**
Transferred to earmarked reserves ***																
Replacement IT fund	100.00			100.00											100.00	0.00
Grange Park	500.00			500.00											500.00	0.00
Sudbrooke Road Car Park	2500.00			2500.00											2500.00	0.00
Play Equipment (maintenance/replacements)	1500.00			1500.00											1500.00	0.00
Total to earmarked reserves	**4600.00**														**4600.00**	**0.00**
TOTAL EXPENDITURE	**34795.00**		**734.59**	**607.49**	**2927.26**	**2258.88**	**1935.09**	**864.16**	**1998.44**	**1195.11**	**0.00**	**0.00**	**0.00**	**0.00**	**17121.02**	
Allocated (earmarked) Reserves	**B/FRD**	**ADD**														
Grange Park Expenditure	2561.92	500.00			51.62			1285.70							1337.32	1724.60
Heritage Orchard	765.31														0.00	765.31
Sudbrooke Road Car Park	9825.00	2500.00													0.00	12325.00
Play Park Improvements/Maintenance	3720.30	1500.00				20.00	20.00	106.50	28.32	6.83					181.65	5038.65
Laptop/IT replacement fund	496.72	100.00								66.66					66.66	530.06
Neighbourhood Plan	595.04				597.04										597.04	-2.00
Speed Indicator Device - Main Street	1009.73	1000.00	20.30		2009.73										2030.03	-20.30
War Memorial refurbishment/move	1000.00														0.00	1000.00
Charles III Coronation Event	782.14		720.00		62.14										782.14	0.00
Earmarked Reserves Total	**20756.16**	**5600.00**	**740.30**	**0.00**	**2720.53**	**20.00**	**20.00**	**1392.20**	**28.32**	**73.49**	**0.00**	**0.00**	**0.00**	**0.00**	**4994.84**	**21361.32**
Reconciled bank balance 31/10/23	67313.74															
Less Earmarked (allocated) reserves	21361.32															
General (Contingency) reserves	29194.30															
Net bank balance	16758.12															

NB: £416 received from WLDC which should have gone to Scothern Recreation Centre May 2023 (use of hall for elections) - repaid to WLDC via BACS 12 May 2023. Not shown on budget sheet.