Grange Park Working Group - Terms of Reference

Background:
Grange Park is an area of approximately two acres of former agricultural land that came into the ownership of Scothern Parish Council as part of a planning requirement when the housing development known as Church Grange, off Sudbrooke Road was proposed in 1992. The sum of £10,000 came with the land; this money was invested so that the interest could be used to meet the costs of developing and maintaining the park.

Purpose:
The Grange Park Working Group is responsible for the development and maintenance of the land as a conservation area, under the instruction of Scothern Parish Council.

Authority:
Scothern Parish Council is the responsible body for the working group. The group will report to the council with regular meeting updates, any requests of grants/funding and with at least 2 quotes for any work/purchases required, which will be discussed and considered at a full council meeting.

Objectives:
- Manage the project as a conservation area.
- Maintenance of the area.
- Plant and replace trees as and when required.
- Establish new areas for conservation within the meadow, such as wildflowers.
- Consider locations for memorial trees.
- Seek grants for funding.

Members: Volunteers
- Parish Councillors
- Residents

The group will have a Scothern Parish Councillor appointed to report back at Parish Council meetings, ensuring regular communication and oversight. Additional members are welcome to join the group, and participation is open to any residents who wish to support its work.

Risk Assessment:
All volunteers will be provided with the Grange Park Working Group Risk Assessment issued by Scothern Parish Council. Each volunteer must sign to confirm that they have read the document in full and agree to comply with all safety measures, procedures, and guidance contained within it.

Resources and Budgets:
Scothern Parish Council will be responsible for the grass cutting and ground works, funded from the annual investment interest & through the precept. Any other requests of work/purchases will be put to the full council for consideration.

Meeting Arrangements:
The group will meet as and when required

Reviewed 7th October 2026

Volunteer Declaration I confirm that I have received and read the *Grange Park Working Group Risk Assessment* provided by Scothern Parish Council. I agree to follow all instructions and safety requirements outlined in the document. **Signature:** _____ **Date:** _____